

South Puget Sound Woodturners

Virtual Board of Directors Meeting

April 14, 2026

I. Call to Order – President Kathy Garlick called the meeting to order at 7:02 pm. Present were the following board members: Kathy Garlick, President; Ed White, Vice President/Programs; Mark Gilbert, Secretary; Jim Funk, Treasurer; Brandi Lowrance, Membership; Tim Spaulding, Webmaster; John Howard, Store Sales; Ethan Green, Industry Coordinator; Kent Horton, AAW Liaison; Ramon Lyn, AV Coordinator; Devin Garlick, Wood Rats; Michael Poirier, Mentorship; Pat McCart, At Large; Jim Higgins, At Large.

II. Determination of Quorum (at least eight BOD members present) – 14

III. Approval of previous Board Minutes from March 10, 2026 – The minutes from the last board meeting (03/10) were published by Secretary Mark Gilbert. Motion by John Howard, seconded by Pat McCart to approve the minutes as published. The motion carried unanimously.

IV. Future Demonstrations at General Membership Meetings –

- a. Apr 16 Elizabeth Webber – Turning & Embellishing Boxes
- b. Apr 17 Elizabeth Webber Workshop – Exploring Color & Texture
- c. May 21 Ethan Green – Small Multi-Axis Box
- d. Jun 18 Kathleen Duncan – Tremblers (Trembleurs)
- e. Jun 19 Kathleen Duncan Workshop – Build Your Piercing System and
Learn To Use Your new Piercing System
- f. Jul 16 Devin Garlick – Optimal Wood Harvest for Interesting Figure
- g. Jul 18 Annual Auction and Picnic
- h. Aug 20 Ed White – Bowl/Vessel Design
- i. Sep 17 Mini-Symposium – Spindle Turning / Holiday Decorations
- j. Oct 15 Dennis Craughan - Segmented Bowls
- k. Nov 19 Craig Timmerman – Arched Bowl
- l. Dec 17 Holiday Party

V. Executive Board Reports –

President – Kathy Garlick,

- a. Board Member Responsibilities for By-Laws: Tabled until May meeting
- b. Rockler – Under New Management – How can we further support them and build a symbiotic relationship with them. See Rockler to find foam inserts for padding/organizing tools.
- c. Looking to the future – Where do we want to be five years from now? We want to be thinking about this and will discuss more.

Dennis Craughan is interested in Board membership, Chuck Burke is a potential Board member, Doug Reynolds is a potential Board member.

Vice President – Ed White,

- a. April Meeting Elizabeth Weber – reviewed subject and cost for the demonstration and workshop
 - Additional seating configuration is planned for Seattle and Bremerton visitors
- b. Member Engagement results Summary and Recommendations – reviewed the summary results of the March 2026 Member Engagement survey conducted during the March General Meeting/Mini-Symposium
- c. 2026/2027 Program Director Goals & Objectives – room for refinement and expansion but some considerations are:
 - 1) Develop the 2027 Program that aligns with Member Needs and Interests
 - 2) Identify and support opportunities to expand Member learning
 - 3) Opportunities and encouragements to increase member time at their lathes
 - 4) Support Mentorship and Sawdust sessions with list of Member Learning Interests
 - 5) Support future of SPSW – e.g. Member Demonstrator Internship Program
- d. SPSW Future Heartwood
 - i. Demonstrator Internship
 - ii. Candidates & Next Steps
- e. Focused Clinic Sign Ups

Secretary – Mark Gilbert, nothing to report. Don't expect to be able to attend the May Board meeting but will plan to generate meeting minutes based on a recording.

Treasurer – Jim Funk, Transactions have been reconciled and the Treasurer's Report is attached to these meeting minutes.

VI. Directors Reports –

Membership – Brandi Lowrance, Will be verifying AAW memberships where required (4 of the Board are required). Will be taking actions to promote AAW and John recommended

having donated AAW magazines available at the membership table during General Meetings to foster conversation.

Newsletter – Suzette Edwards, Not available

Webmaster & Social Media – Tim Spaulding, Suzette had some trouble accessing the SPSW website and Tim resolved that. Contact Tim if you have any difficulties. Square indicates that Offline Charging has been turned on. Board Job Descriptions have been sent out to Board members now for your review.

Store Sales – John Howard, Woodturners Wonders has provided us with a good inventory now. John will be away during the May meeting and Tim has volunteered to bring the Store goods, run the Square transactions, and staff the Sales table for the May meeting.

Director at Large/AAW Liaison – Kent Horton, Contacting AAW to get the Virtual Symposium code. Registration for the Virtual Symposium is available through April 30th. For the White Center Spring Festival Kent is working to have a booth where he and Brian can turn tops. The SPSW banner can be available for this event and John will plan to make SPSW brochures available. John Howard moved to have SPSW members represent SPSW at this event. Ed White seconded the motion. The motion carried.

Director at Large/AV Coordinator & Zoom Tech – Ramon Lyn, Nothing raised.

Director at Large/Mentorship – Michael Poirier, Unavailable due to network issues

Director at Large/Industry Coordinator/Outreach Coordinator – Ethan Green,

a. Kathy contacted Ethan about Kaden's Cause (Florida based organization that ships nationwide) about urns for cremated remains of children 5 years old and under. They get urn requests for 5 to 7 per week. They prefer metal threaded urns in sizes from a half cup to a half gallon. They seek decorative urns for display – e.g. on mantles. Kathy found this through the AAW forum and the Cause has worked with other groups as well. The turners would absorb the cost of mailing. Discussion included ideas for assessing interest among SPSW members, a potential focus clinic on making an urn, involving turners who have made urns previously for various ways to participate.

b. Empty Bowls – Doug Reynolds had an idea for stickers to distribute to participants. Doug had 100 made (5 inch diameter) and these are to be distributed. Dennis Craughan engraved the bottom of his contributions to the last Empty Bowls event and this was greatly enjoyed.

Director at Large/Wood Rat – Devin Garlick,

a. Wood Harvests – Three harvests this month including walnut, maple, and cherry. We have three new wood rats this month – almost reaching the goal of 30 total.

b. Wood Sales @ Mini Symposium – sales of wood generated \$180. Higher cost woods sold better than lower cost woods.

Director At Large/Trailer – Pat McCart, A new set of chains were purchased for the trailer. We need to determine the disposition of CDs and books from the SPSW Library that is no longer active.

Tractor Supply has invited SPSW to have a 10x10 booth at a Craft Faire on 6/13/26. There will be a sign-up sheet for sellers – Ed will generate. John Howard moved that SPSW participate in this event and charge 50% and the rest goes to the maker of the products. Ed White seconded the motion. The motion carried.

Director At Large/Photographer – Jim Higgins, No photography is planned for the next meeting.

VII. Monthly Meeting Discussion –

The Mini Symposium was well attended. People had a great time. A lot was learned about use of the Skew. Top turning was popular. Demonstration stations were packed at all times. We thank Dennis Craughan for the sharpening demonstration.

VIII. Old Business – nothing addressed this month

IX. New Business – nothing addressed this month

X. Good of the Order – nothing addressed this month

XI. Adjournment – Motion to adjourn the meeting at 9:19 pm by John Howard, seconded by Ethan Green. Motion carried.

Respectfully submitted by

Mark Gilbert, Secretary

South Puget Sound Woodturners
Board of Directors Meeting Agenda
(Virtual Meeting, April 14, 2026)

I. Call to Order

II. Determination of Quorum (at least 8 BOD members present)

III. Approval of Minutes from March 10, 2026

A. Any additions, corrections or deletions

B. Motion to accept?

IV Future Demonstrations at General Membership Meetings

April – Elizabeth Weber

May – Ethan Green

V. Executive Board

A. President: Kathy Garlick –

a. Board Member Responsibilities for By-Laws

b. Rockler – Under New Management – How can we further support them and build a symbiotic relationship with them.

c. Looking to the future

B. Vice President: Ed White

a. April Meeting Elizabeth Weber

i. Additional seating for visitors

b. Member Engagement results and Summary

c. 2026/2027 Program Director Goals & Objectives

d. SPSW Future Heartwood

i. Demonstrator Internship

ii. Candidates & Next Steps

e. Focused Clinic Sign Ups

C. Secretary: Mark Gilbert

D. Treasurer's Report: Jim Funk

VI. Board of Directors

A. Membership – Brandi Lowrance

B. Newsletter - Suzette Edwards

C. Webmaster/Social Media - Tim Spaulding

D. Store Sales – John Howard

E. Director-at-Large: AAW Liaison – Kent Horton

F. Director-at-Large: AV Coordinator – Ramon Lyn

G. Director-at-Large: Mentoring – Michael Poirier

H. Director-at-Large: Industry Coordinator & Outreach Coordinator – Ethan Green

a. Empty Bowls

b. Focused Clinic – Smoother Cuts

I. Director-at-Large: Wood Rat – Devin Garlick

a. Wood Harvests

b. Wood Sales @ Mini Symposium

J. Director-at-Large: Pat McCart – Trailer

K. Director-at-Large: Jim Higgins – Photographer –

VII. Monthly Meeting Discussion

- “Hot Wash” – Mini Symposium

VIII. Old Business

XI. New Business

- Anything I may have forgotten?
- Good of the Order?
- Adjournment



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
March 25, 2026
page 1 of 2

471471011893

31 T 147 00000 R 58 AO
SOUTH PUGET SOUND WOODTURNERS
1208 39TH AVE SE
PUYALLUP WA 98374-2267

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)
Dial 711 for TTY/TRS

*Enroll in Online Banking today at Key.com.
Access your available accounts, transfer funds and view your transactions right from your PC.*

Notice of Amendments to our *Deposit Account Agreement and Funds Availability Policy* effective June 1, 2026.

What's Changing

We're amending **Section 25: Arbitration Provision**. Specifically, we're clarifying when arbitration does and does not apply to collection actions. Here's what we're adding to Section 25, paragraph 3: *In addition, notwithstanding this Arbitration Provision, collection actions against you for debts owed to us (e.g., on an overdrawn account) are not subject to this arbitration provision unless either (i) you request that we switch to arbitration, or (ii) you assert a Claim against us during a collection action and we then request a switch to arbitration.*

KeyBank Basic Business Checking 471471011893
SOUTH PUGET SOUND WOODTURNERS

Beginning balance 2-26-26	\$3,816.08
7 Additions	+1,415.11
Ending balance 3-25-26	\$5,231.19

Additions

Deposits	Date	Serial #	Source	
	3-5		Square Inc Sq260305	\$53.10
	3-20		Deposit Branch 0182 Washington	160.00
	3-20		Deposit Branch 0182 Washington	165.00
	3-20		Deposit Branch 0182 Washington	210.00
	3-20		Deposit Branch 0182 Washington	560.00
	3-23		Square Inc Sq260323	213.91
	3-24		Square Inc Sq260324	53.10
			Total additions	\$1,415.11

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			3,816.08
Checks and Payments	0	Items	0.00
Deposits and Other Credits	7	Items	1,415.11
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			5,231.19

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			5,231.19
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 4/13/2026:			5,231.19
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			5,231.19

03-2026Reconciliation

Keybank Checking
4/13/2026

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Uncleared Transaction Detail up to 4/13/2026

Date	Num	Payee	Memo	Category	Cir	Amount
Uncleared Checks and Payments						
Total Uncleared Checks and Payments				0	Items	0.00
Uncleared Deposits and Other Credits						
Total Uncleared Deposits and Other Credits				0	Items	0.00
Total Uncleared Transactions				0	Items	0.00

Current Budget - Last month

3/1/2026 through 3/31/2026 Using SPSW 2026

4/13/2026

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Category	Actual	March 2026 Budget	Difference
INCOME	1,415.11	1,546.53	-131.42
Donation	4.55	40.21	-35.66
Membership	212.40	458.33	-245.93
Sales	103.16	572.98	-469.82
Demonstration Sales	0.00	0.00	0.00
Store Sales	103.16	260.42	-157.26
Wood Sales	0.00	55.00	-55.00
Other Sales	0.00	257.56	-257.56
Square Deposit	0.00	0.00	0.00
Wood Auction Sales	0.00	166.67	-166.67
Wood Rat Membership	0.00	16.67	-16.67
Workshops Fee Collection	1,095.00	291.67	803.33
EXPENSES	-3.80	1,300.29	1,304.09
AAW Liaison DL	0.00	0.00	0.00
AV Media DL	0.00	41.67	41.67
Industry Coordinator DL	0.00	62.25	62.25
Auto & Transport	0.00	12.25	12.25
Licensing	0.00	3.92	3.92
Maintenance	0.00	8.33	8.33
Holiday Party Gifts	0.00	41.67	41.67
Lathe Maintenance	0.00	8.33	8.33
Everything Else	0.00	62.25	62.25
Membership Director	0.00	11.67	11.67
Membership Printing	0.00	4.17	4.17
Name Tags	0.00	5.00	5.00
Postage For Membership	0.00	2.50	2.50
Mentoring DL	0.00	8.33	8.33
Everything Else	0.00	20.00	20.00
President	0.00	20.83	20.83
Club Members Benefits	0.00	12.50	12.50
Gifts	0.00	12.50	12.50
Gift	0.00	12.50	12.50
Woodworking Tools	0.00	0.00	0.00
Event Supplies	0.00	8.33	8.33
Member Equipment Maintenance	0.00	0.00	0.00
Printing	0.00	0.00	0.00
Everything Else	0.00	20.83	20.83
Store Director DL	0.00	208.33	208.33
Supplies	0.00	208.33	208.33
Store Supplies	0.00	208.33	208.33
Everything Else	0.00	0.00	0.00
Treasurer	-3.80	468.59	472.39
Everything Else	0.00	468.59	468.59
Facilities	0.00	379.17	379.17
Maintenance	0.00	0.00	0.00
Meeting Place Rental	0.00	379.17	379.17
Everything Else	0.00	0.00	0.00
Fees & Charges	-3.80	12.50	16.30
Square Fee	-3.80	12.50	16.30

Current Budget - Last month

3/1/2026 through 3/31/2026 Using SPSW 2026

4/13/2026

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Category	Actual	March 2026 Budget	Difference
Insurance	0.00	66.67	66.67
Interest Earned	0.00	0.00	0.00
Subscriptions	0.00	4.42	4.42
Tax Filing	0.00	5.83	5.83
Vice President Programs	0.00	450.29	450.29
Demonstrator Fees	0.00	150.00	150.00
Mentoring	0.00	8.33	8.33
Workshops	0.00	291.96	291.96
Webmaster Director	0.00	3.33	3.33
Website Domain	0.00	3.33	3.33
Wood Rat DL	0.00	25.00	25.00
Everything Else	0.00	28.33	28.33
Net Difference:	1,418.91	246.24	1,172.67

Monthly Income/Expense Summary - Last month

3/1/2026 through 3/31/2026

4/13/2026

Page 1

Category	3/1/2026- 3/31/2026
INCOME	
Donation	4.55
Membership	212.40
Sales	
Store Sales	103.16
TOTAL Sales	103.16
Workshops Fee Collection	1,095.00
TOTAL INCOME	1,415.11
EXPENSES	
Uncategorized	3.80
Treasurer	
Fees & Charges	
Square Fee	-3.80
TOTAL Fees & Charges	-3.80
TOTAL Treasurer	-3.80
TOTAL EXPENSES	0.00
OVERALL TOTAL	1,415.11

Monthly Store Sales - Last month

3/1/2026 through 3/31/2026

4/13/2026

Page 1

Category	3/1/2026- 3/31/2026
INCOME	
Sales	
Store Sales	103.16
TOTAL Sales	103.16
TOTAL INCOME	103.16
OVERALL TOTAL	103.16