

South Puget Sound Woodturners

Virtual Board of Directors Meeting

February 10, 2026

I. Call to Order – President Kathy Garlick called the meeting to order at 7:00 pm. Present were the following board members: Kathy Garlick, President; Ed White, Vice President/Programs; Mark Gilbert, Secretary; Jim Funk, Treasurer; Brandi Lowrance, Membership; Tim Spaulding, Webmaster; John Howard, Store Sales; Ethan Green, Industry Coordinator; Kent Horton, AAW Liaison; Ramon Lyn, AV Coordinator; Devin Garlick, Wood Rats; Michael Poirier, Mentorship; Pat McCart, At Large; Jim Higgins, At Large.

II. Determination of Quorum (at least eight BOD members present) – 14

III. Approval of previous Board Minutes from January 13, 2026 – The minutes from the last board meeting (01/13) were published by Secretary Mark Gilbert. Motion by John Howard, seconded by Ethan Green to approve the minutes as published. The motion carried unanimously.

IV. Future Demonstrations at General Membership Meetings –

- a. Feb 19 Doug Reynolds – John Beaver style Weave-bowl
- b. Mar 19 Mini-Symposium
- c. Apr 16 Elizabeth Webber – Turning & Embellishing Boxes
- d. Apr 17 Elizabeth Webber Workshop – Exploring Color & Texture
- e. May 21 Ethan Green – Multi-Axis Box
- f. Jun 18 Kathleen Duncan – Tremblers (Trembleurs)
- g. Jun 19 Kathleen Duncan Workshop – Build Your Piercing System and
Learn To Use Your new Piercing System
- h. Jul 16 Devin Garlick – Optimal Wood Harvest for Interesting Figure
- i. Jul 18 Annual Auction and Picnic
- j. Aug 20 tbd
- k. Sep 17 Mini-Symposium – Spindle Turning / Holiday Decorations
- l. Oct 15 Dennis Craughan - Segmented Bowls
- m. Nov 19 Craig Timmerman – Arched Bowl
- n. Dec 17 Holiday Party

V. Executive Board Reports –

President – Kathy Garlick,

- a. New BOD Candidates, Responsibilities - Current potential candidates for the two new Board positions are Doug Reynolds and Chuck Burke. Duties and responsibilities will be discussed in the near future.
- b. Board Member Responsibilities in the Job Descriptions – The Job Descriptions revisions will not require approval of the SPSW Membership. Board members in the At-Large positions have a flexible portfolio of responsibilities not limited to a predefined specific role. The new candidates could be installed on the Board and support as back-ups for other Board positions, or some similar role. The current unfilled Job Description listing, that is not “At Large”, is for Inventory Control. We can prospectively consider splitting the roles of Industry Coordinator from Outreach Coordinator. Pat could inventory the trailer and manage the trailer maintenance requirements but would advocate that Ramon address the AV/Zoom Tech related items. Kathy Garlick will approach Chuck Burke about his interest in potentially serving in the role of Store Sales Director or as the Industry Coordinator. Kathy will also visit with Doug Reynolds as potential candidate for the Industry Coordinator position. Chuck has expressed an interest in being a “Greeter”.
- c. Bank change-over – The Executive Board members met at the Bank and transitioned the Bank records to reflect the installation of Jim Funk as Treasurer and the removal of Pam Parson.
- d. Looking to the future – We want to attract and encourage younger members to grow our Club and facilitate sustainability. The current idea is to mentor new turners to become teachers which Ed will explore. This idea is an AAW supported movement.

Vice President – Ed White,

- a. Doug Reynolds – Feb 19 – Need flip charts and pens to supplement the items Doug brings
- b. Mini Symposium – March 19 – confirmed that Store Sales and Wood Sales will be available. Those of us involved in the completed Workshops are encouraged to bring the resulting workshop products to show and share and possibly demonstrate what was learned at the Workshops.
- c. Workshop updates – April and June Workshops are full and lathes will not be needed.
- d. Future Focused Clinics – At the March Mini Symposium there will be a Member Engagement table that will include elements of Focused Clinics and 2027 demonstration/learning-interests. August 2026 demonstration is open and Ed is wondering if Bowl Design would be a topic of interest. John suggested the consideration of a Bowls and Vessels topic. Ed is planning to do the demonstration but will coordinate with David Best and Joanne Amberg to ensure the best demonstration for the Membership.

Secretary – Mark Gilbert, The latest By Laws revision that was approved by the Membership in January will be mailed to AAW within a couple days and includes the effective approved date on the face page as well as on the last page with signature.

Treasurer – Jim Funk (and Pam Parson?), The Bank signature records have transitioned and Jim has accounts set up, has the necessary software but is still going through the Treasurer processes and working on details.

a. Treasurer's Report: December/Annual, January - We don't have these yet. Kathy's been talking with Pam but Pam is still recovering from Covid and reports are still in progress.

VI. Directors Reports –

Membership – Brandi Lowrance, today 95 members to date for 2026. Sent membership cards in the mail for people who were not at the General Membership meeting. Tim raised the subject of membership fee proration. Proration is \$5/month beginning in March – i.e. January & February membership renewals are at the \$55 rate for the year and after February the membership fee for the remaining year is lowered by \$5 per month.

Newsletter – Suzette Edwards, Not available for the meeting.

Webmaster & Social Media – Tim Spaulding, Asked the Secretary whether we have Minutes of the General Membership meeting (January) capturing the voting on the By Laws revisions and the Budget.

Store Sales – John Howard, John shared that he will be retiring from the SPSW Board of Directors this year so, at some point this year, he will not be continuing in charge of Store Sales. Last year we ran low on sandpaper and, at some point, we may need to find an alternative source though the prices are low enough, and we do so well with them, that we have tended to just work through the problems that we have had recently. We have again sold out of the Dyna Glide. Currently forecasting that John will not be here for the May General Membership meeting. John needs help – someone who can step in to help maintain continuity. Doug Reynolds or Chuck Burke would be outstanding in this role. John proposes to take just a few minutes after the February General Membership meeting demonstration to run a quick auction, with the assistance of Michael Poirier, of the remaining tools that belonged to Ken Light. The Board unanimously agreed with this plan. John also shared an idea that we consider having a Board position to help with handling estates. He shared that we have conditions that parallel the Antique Tools organization. This will be discussed further at a future meeting.

Director at Large/AAW Liaison – Kent Horton, AAW Exchange Chapter Leadership forum is a great resource for preparing newer members to do demonstrations and more.

The AAW annual Symposium is coming up and we don't have enough SPSW members going to qualify for a Club discount. The AAW quarterly publication Woodturning Fundamentals is useful for finding past articles that people can revisit about aspects of turning that enhance understanding and all AAW members are encouraged to take advantage of this.

Director at Large/AV Coordinator & Zoom Tech – Ramon Lyn, Nothing to raise.

Director at Large/Mentorship – Michael Poirier, Mentorship attendees had very positive comments about the January Workshop.

Michael asked if the videos are on the SPSW website so Tim will verify this and get back to Michael.

People are bringing challenges to the mentorship sessions and the group works on projects as a whole group.

Director at Large/Industry Coordinator – Ethan Green,

a. Empty Bowls – we're on track, delivering items on the Thursday before the Event. They have asked Ethan is to assign values to the pieces. Kent asked for elaboration on the criteria for the Empty Bowls valuation. Ethan described the process that uses colored stickers to indicate most item prices and white stickers for more expensive works. The requirement is that items be food related (flexibly interpreted to some extent) and food safe (e.g. Mimosa is Not food safe so it was removed from the event).

The Empty Bowls coordinator is offering to put names and photos of donors on their website. Ethan suggested delaying this until next year to allow time to work through any details and questions.

b. Focused Clinic Recap – The clinics (two band saw clinics) were well received. They generated good constructive feedback and were meeting a need.

Director at Large/Wood Rat – Devin Garlick, We will soon hold the 1st harvest shortly for the new woodrats (16 members as of January). We will take pictures for the Newsletter.

Director At Large/Trailer – Pat McCart, Hosted demonstrator Rick Rich for the January General Membership meeting. He particularly noted that Kathy is doing a wonderful job, are very organized, and we are very fortunate to have her.

The trailer status is good.

Director At Large/Photographer – Jim Higgins, Will be taking member photos this month. Might also need to photograph the Show N Tell entries but will only know that at the time.

VII. Monthly Meeting Discussion –

Hot Wash – Rick Rich – The demonstration was very good and was very much

enjoyed. He provided good skew guidance. It also worked well that Ed ensured that passing items around the room would proceed in a pattern that allowed items to get to everyone and efficiently.

VIII. Old Business –

Earmarking funds for equipment/tools we have donations and lathe sales for replacements/new. – Not discussed at this meeting

IX. New Business – Ed asked Tim whether he would be providing computing support at the March Mini-Symposium and received the confirmation that Tim will be providing support.

X. Good of the Order – nothing raised

XI. Adjournment – Motion to adjourn the meeting at 8:28 pm by John Howard, seconded by Mark Gilbert. Motion carried.

Respectfully submitted by

Mark Gilbert, Secretary

South Puget Sound Woodturners
Board of Directors Meeting Agenda
(Virtual Meeting, February 10, 2026)

I. Call to Order

II. Determination of Quorum (at least 8 BOD members present)

III. Approval of Minutes from January 13, 2026

- A. Any additions, corrections or deletions
- B. Motion to accept?

IV Future Demonstrations at General Membership Meetings
February – Doug Reynolds

V. Executive Board

- A. President: Kathy Garlick –
 - a. New Board of Director Candidates? Responsibilities?
 - b. Board Member Responsibilities for By-Laws
 - c. Bank change-over
 - d. Looking to the future

- C. Vice President: Ed White
 - a. Doug Reynolds – Feb 19
 - b. Mini Symposium – March 19
 - c. Workshop updates
 - d. Future Focused Clinics

- D. Secretary: Mark Gilbert

- E. Treasurer: Jim Funk (& Pam Parson?)
 - a. Treasurer’s Report: December/Annual, January

VI. Board of Directors

- A. Membership – Brandi Lowrance
- B. Newsletter - Suzette Edwards
- C. Webmaster/Social Media - Tim Spaulding
- D. Store Sales – John Howard
- E. Director-at-Large: AAW Liaison – Kent Horton
- F. Director-at-Large: AV Coordinator – Ramon Lyn
- G. Director-at-Large: Mentoring – Michael Poirier
- H. Director-at-Large: Industry Coordinator & Outreach Coordinator – Ethan Green
 - a. Empty Bowls
 - b. Focused Clinic Recap
- I. Director-at-Large: Wood Rat – Devin Garlick
- J. Director-at-Large: Pat McCart – Trailer
- K. Director-at-Large: Jim Higgins – Photographer – More photos at the February Meeting

VII. Monthly Meeting Discussion

- “Hot Wash” – Rick Rich

VIII. Old Business

- Earmarking funds for equipment/tools we have donations and lathe sales for replacements/new.

XI. New Business

- Anything I may have forgotten?
- Good of the Order?
- Adjournment