

South Puget Sound Woodturners

Virtual Board of Directors Meeting

January 13, 2026

I. Call to Order – President Kathy Garlick called the meeting to order at 7:01 pm. Present were the following board members: Kathy Garlick, President; Ed White, Vice President/Programs; Mark Gilbert, Secretary; Pam Parson, Treasurer; Suzette Edwards, Newsletter; Brandi Lowrance, Membership; Tim Spaulding, Webmaster; John Howard, Store Sales; Ethan Green, Industry Coordinator; Kent Horton, AAW Liaison; Ramon Lyn, AV Coordinator; Devin Garlick, Wood Rats; Michael Poirier, Mentorship; Pat McCart, At Large; Jim Higgins, At Large; Jim Funk, candidate for Treasurer position replacement.

II. Determination of Quorum (at least eight BOD members present) – 15

III. Approval of previous Board Minutes from December 9, 2025 – The minutes from the last board meeting (12/09/25) were published by Secretary Mark Gilbert. Motion by Mark Gilbert, seconded by Pat McCart to approve the minutes as published. The motion carried unanimously.

IV. Future Demonstrations at General Membership Meetings –

- a. Jan 15 Rick Rich – Turmkreisel & Spinning Top
- b. Jan 16 Rick Rich Workshop – Practical Wood Turning
- c. Feb 19 Doug Reynolds – John Beaver style Weave-bowl
- d. Mar 19 Mini-Symposium
- e. Apr 16 Elizabeth Webber – Turning & Embellishing Boxes
- f. Apr 17 Elizabeth Webber Workshop – Exploring Color & Texture
- g. May 21 Ethan Green – Multi-Axis Box
- h. Jun 18 Kathleen Duncan – Tremblers (Trembleurs)
- i. Jun 19 Kathleen Duncan Workshop – Build Your Piercing System and
Learn To Use Your new Piercing System
- j. Jul 16 Devin Garlick – Optimal Wood Harvest for Interesting Figure
- k. Jul 18 Annual Auction and Picnic
- l. Aug 20 tbd
- m. Sep 17 Mini-Symposium – Spindle Turning / Holiday Decorations

- n. Oct 15 Dennis Craughan - Segmented Bowls
- o. Nov 19 Craig Timmerman – Arched Bowl
- p. Dec 17 Holiday Party

V. Executive Board Reports –

President – Kathy Garlick,

- a. New Treasurer Nominee Jim Funk – Pam Parson will not be able to continue as Treasurer. Jim Funk introduced himself to the Board. He brings experience from having been Treasurer for the Boeing Employee Photographic Society for 5-7 years and is volunteering to help.
- b. SPSW By-laws Report – see Tim Spaulding’s report below

Vice President – Ed White,

- a. Rick Rich – January demo. Rick is ready and raring to go for the demo. Attendees who will be bringing lathes for the Friday Workshop should bring them Thursday to leave on-site for the Workshop. Pat McCart will be hosting Rick for his visit to do the demonstration and Workshop.
- b. The third Workshop for 2026 has been planned financially with this session at least covering expenses with the income from attendees.
- c. Doug Reynolds – February demo. The Weave bowl has numerous steps to show and demonstrate.

Secretary – Mark Gilbert, nothing to report

Treasurer – Pam Parson,

Kathy requested a letter of resignation. Pam will address this.

- a. The 990n tax filing has been completed.
- b. Treasurer’s Report: December/Annual – No Treasurer report at this time.
- c. The P.O. Box has been renewed.
- d. Pam submitted her verbal resignation based on current health conditions preventing her from performing the full Treasurer duties. Kathy identified Jim Funk as nominee for the Treasurer’s position on the SPSW Board. John shared that the By-Laws provide that, when we have an open position, the Board can appoint someone to fill that role. On that basis John Howard moved that Jim Funk be appointed to the Treasurer position on the SPSW Board at this time. Jim Higgins seconded the motion. Motion carried.

VI. Directors Reports –

Membership – Brandi Lowrance, We have 75 members to date for the 2026 year. Seven

have paid \$45 so far and coordinations with these members are expected to resolve the balances shortly.

John and others requested a current membership roster.

Newsletter – Suzette Edwards, unavailable

Webmaster & Social Media – Tim Spaulding,

a. SPSW Budget worksheet for 2026 was reviewed and updated. John Howard moved that we approve the budget as updated. Tim Spaulding seconds the motion. The motion carried.

b. The By-Laws were reviewed for questions and discussion to finalize revisions.

John Howard moved that we approve the revised By-Laws and take them forward to the next General Membership meeting for a vote to adopt the By-Laws as revised. Ed White seconds the motion. The motion carried.

Store Sales – John Howard, At the General Meeting we will have Store Sales and we will make available Ken Light's tools for sale with all of those proceeds going to his widow (cash or check only for Ken's tools).

Director at Large/AAW Liaison – Kent Horton, If SPSW has at least five people wanting to go to the AAW Symposium in Raleigh this year then we can request a discount. Kent will raise this at the next SPSW General Meeting.

Director at Large/AV Coordinator & Zoom Tech – Ramon Lyn, We now have a communications system to coordinate with the boom operator. We will definitely need help and can currently explore help from John Parker.

We did hand off the modified lathe to Pat McCart. We'll also need some modification in the trailer to be able to store the small lathe upright. This cost is within the budget.

Director at Large/Mentorship – Michael Poirier,

a. When talking to Chuck Burke recently he suggested having a greeter at the door of the General Meetings. It would be a challenge covering all three doors. This would be a way of ensuring that everyone could feel welcome right away. Chuck is wanting to be the lead on this.

b. Talking to Ethan Green about potential for workshops. Travis Miller is interested in hosting a workshop on epoxy in his shop. This is similar to the recent example of Ethan hosting a wood preparation workshop from his shop. Ed shared that these workshops can be done at sawdust sessions or could be hosted at people's personal shops. Michael will be exploring the possibilities of people covering specific topics that can enhance the mentoring.

c. Advocates that the 2026 membership cost for Justin Parson be waived as we do for members who do demonstrations. This is due to Justin's involvement in the November

demonstration when Michael had an injury and Justin became instrumental to the success of the entire demonstration. In effect Justin and Michael became co-presenters. John moved that we waive the 2026 membership fees for Justin Parson due to his role as co-presenter at the November meeting. Ramon Lyn seconds the motion. Motion carried unanimously.

d. A question from the membership was whether they would get a receipt for a 501c3 donation if they donate a membership. The answer is Yes.

e. The last Monday mentoring session had a focus on skews. This became a good exposure to how to sharpen a radiused skew and good practice on turning with a skew.

Director at Large/Industry Coordinator – Ethan Green,

a. Empty Bowls – We have 35 to 40 bowls so far. The Newsletter will be reminding people of this special event in each publication through completion. People requested 90 bowl blanks for use making turnings for this charity so we have many items yet to be completed. Ethan would also like the Empty Bowls event to be announced at each of our General Meetings.

b. The recent focus clinic that Ethan hosted was focused on Wood Prep for wood turning. The bandsaw is just one of the means to achieve wood blanks that are of a higher standard. Such wood blanks can serve to enhance the value of membership. This is a hands-on learning workshop. We have six people signed up for the next session.

Director at Large/Wood Rat – Devin Garlick, The next General Meeting will have a Woodrat sign-up table for new wood rats. The first harvest of 2026 is scheduled for tomorrow for three apple trees.

Director At Large/Trailer – Pat McCart, No trailer concerns. Pat wants SPSW to offer a free membership for anybody buying a new lathe at the Sumner Woodworkers store. Pat is offering the potential of covering the first year's memberships for people taking advantage of this promotional. Ethan heartily supports this promotion and offers to participate. John noted that Sumner's has been a great supporter of SPSW but also noted that, if we do this for Sumner Woodworkers then we probably ought to do this promotional for the Rockler and Woodcraft and Equipment Sales and Surplus stores as well. The Board noted that Sumner's has been particularly supportive of SPSW. Ed suggested a potential alternative of 50% off membership. People would need to come to a General Membership meeting to sign up for this promotional. Pat will hold a discussion with Sumner's and will raise this topic at a future Board meeting.

Director At Large/Photographer – Jim Higgins, Membership Photographs are planned for the February meeting. Jim will also do the Show N Tell photographs for the Newsletter.

VII. Monthly Meeting Discussion –

Hot Wash – Holiday Party held 1/8/26 due to power outage on December 2025 scheduled date. The turnout was great for a rescheduled event and was very successful. Approximately 70 attendees. The volunteering and help was great.

VIII. Old Business –

Earmarking funds for equipment/tools - we have donations and lathe sales for replacements/new. – nothing discussed at this meeting.

IX. New Business –

Anything forgotten – nothing raised.

X. Good of the Order – nothing raised.

XI. Adjournment – Motion to adjourn the meeting at 8:51 pm by Tim Spaulding, seconded by Ethan Green. Motion carried.

Respectfully submitted by

Mark Gilbert, Secretary

South Puget Sound Woodturners
Board of Directors Meeting Agenda
(Virtual Meeting, January 13, 2026)

I. Call to Order

II. Determination of Quorum (at least 8 BOD members present)

III. Approval of Minutes from December 9, 2025

A. Any additions, corrections or deletions

B. Motion to accept?

IV Future Demonstrations at General Membership Meetings

January – Rick Rich

V. Executive Board

A. President: Kathy Garlick –

a. New Treasurer Nominee Jim Funk*

C. Vice President: Ed White

a. Rick Rich - January

b. Doug Reynolds – Feb

c. Workshop updates

D. Secretary: Mark Gilbert

E. Treasurer: Pam Parson

a. Treasurer’s Report: December/Annual

VI. Board of Directors

A. Membership – Brandi Lowrance

B. Newsletter - Suzette Edwards

C. Webmaster/Social Media - Tim Spaulding

a. SPSW By-Laws Report

b. SPSW Budget Report

D. Store Sales – John Howard

E. Director-at-Large: AAW Liaison – Kent Horton

F. Director-at-Large: AV Coordinator – Ramon Lyn

G. Director-at-Large: Mentoring – Michael Poirier

a.

H. Director-at-Large: Industry Coordinator & Outreach Coordinator – Ethan Green

a. Empty Bowls

I. Director-at-Large: Wood Rat – Devin Garlick

J. Director-at-Large: Pat McCart – Trailer

a. Sumner Woodworking feedback & potential membership drive item

K. Director-at-Large: Jim Higgins – Photographer – More photos at the February Meeting

VII. Monthly Meeting Discussion

- “Hot Wash” – Holiday Party

VIII. Old Business

- Earmarking funds for equipment/tools we have donations and lathe sales for replacements/new.

XI. New Business

- Anything I may have forgotten?
- Good of the Order?
- Adjournment

*Jim Funk

Is recently retired from the Boeing Co., during his time there he served as the Treasurer for the Photography club at Boeing for 5 years. He understands how the treasurer position and is willing to put his name in the hat.