

- n. Aug 20 tbd
- o. Sep 17 Mini-Symposium – Spindle Turning / Holiday Decorations
- p. Oct 15 Dennis Craughan - Segmented Bowls
- q. TBD/Oct SPSW Board & Members – potential fund raising event
- r. Nov 19 Craig Timmerman – Arched Bowl
- s. Dec 17 Holiday Party

V. Executive Board Reports –

President – Kathy Garlick,

a. 2026 Facility Rental – Facility is thinking about a month to month arrangement but we have requested that our contract pay for the full year in advance. We are waiting to hear back from them.

b. Membership Dues – In accordance with email communications we are planning annual membership dues at \$55. There is an option for donations in \$5 increments online which is currently active – a form is added to the Newsletter.

c. Budget Committee – Tim requested input on email and received many responses.

Budget Committee members: Tim Spaulding, Ed White, Kathy Garlick plus one or two others.

Purpose: To help bring together our chapter finances and spending to see where we allocate monies in all areas. To help us to become fiscally sound for many years to come with emergency funds and so all who attend will continue to want to come as we have programs and relevant offerings for those in attendance both in person and online.

d. KeyBank – The bank has used the address of the prior SPSW President for statements of an account we intended to be closed so the bank had not closed that account. Kathy and Pam went to the Bank and resolved the account balance and mailing address with the bank manager.

e. Earmarked Funds in SPSW accounts – The balance in the Savings account includes some earmarked funds that were donated for specific purposes.

f. Wood Rat membership dues & budget – Board Candidate Devin Garlick shared a vision for future woodrats being invested in being a woodrat with a \$10 annual fee to join and Devin will track membership. He’s proposing having zones with Devin as head woodrat responsible for a South zone, Ethan Green responsible for North Tacoma and the Olympic Peninsula, and Doug Reynolds responsible for the North end (more specific boundaries to be clarified later). The Woodrats would intend to supply: 1) the Mentors with wood for their sessions to support new members, 2) the annual Auction with its wood needs, 3) wood for demonstrators requesting a supply for their presentations, and 4) provide wood supply for the Workshops with a plan that after 2026 the workshop fees should include a \$5 donation to the SPSW Club. The Woodrats would provide wood for sale at the Mini-Symposia. Proposed budget is \$300. Discussion weighed consideration of the annual fee,

the expectations for the budget, the intent to make the Wood Rats a financially self-sustaining arm of SPSW, and other clarifications. Devin moves that we table this subject for this meeting and that it be added to the agenda for the December Board Meeting. John Howard seconds the motion. The motion carried.

Vice President – Ed White,

- a. November Demonstration – Demonstrator needs the Club's grinder and an easel.
- b. New mobile stand for Jet Lathe – a DeWalt mobile stand is now at Wayne's and is almost ready for use.
- c. What to do with old stand – Jeff Marshall is interested but SPSW also has a small lathe at John's shop. Resolution to be finalized in near future.
- d. 2026 Demonstration Schedule & Workshops – represented in the Future Demonstrations portion of these Minutes above.
- e. Proposed Equipment Team committee/sub-committee – members Ed White, Ethan Green, plus one or two additional folks. Kathy indicated that people are welcome to offer to be on this committee. Contact Ed if interested.

Purpose: To monitor and maintain chapter owned woodworking equipment, to seek input and identify, document and research additional equipment and accessory needs. Bring forward equipment proposals as necessary to meet the chapter's needs. Purchase and ready for use new approved equipment and accessory items.

Secretary – Mark Gilbert, Nothing to raise here. By-Laws Review/Revision will be discussed under John Howard's position per the Agenda.

Treasurer – Pam Parson, not available

VI. Directors Reports –

Membership – Terry Broberg, not available; Brandi Lowrance introduced herself to the Board as candidate for 2026 Board position for Membership.

Newsletter – Suzette Edwards, Expressed great appreciation to Ken, Ed, John, and Ethan for the Newsletter input in addition to Kathy's President's letter. It makes the Newsletter more interesting. Newsletter will be going out in the next couple days.

Webmaster & Social Media – Tim Spaulding, Nothing to raise.

Store Sales – John Howard,

- a. Store Sales – Things have been going very well the last couple months. We've done \$200 or \$300, in one case almost \$400 in sales at a meeting. There's been a lot of activity and things are looking good. Whatever we collect is going to be greater than what we've spent.

This is reflected in the Treasurer reports, especially the itemized version that Pam gave us last month.

b. Election of 2026 Board – We have an interest in raising the maximum number of Board members and we have at least one candidate available currently. This will be addressed during the By-Laws review and revision. The slate of officers for 2026 was provided last month and the Membership will be voting at the November General Meeting.

c. SPSW By-Laws report – Tim has done great work on reviewing the By-Laws and John has offered additions for an increase to the maximum Board membership. Tim noted that he addressed consistency issues and incorporated current best practices. Some final steps will be taken with a plan that the Board would vote on the results at the December Board meeting and subsequent actions can be taken toward planning a Membership vote at the January General Membership meeting. This includes the publication to the General Membership at least two weeks before the January meeting. Tim will write an article for the December Newsletter to let the Membership know that this proposed revision to the By-Laws will be coming.

d. Polly Mackey donation from Ken Light estate – A lathe is donated to SPSW from the estate. John will be reviewing other items from the estate and we can consider offering the assistance of tools for sale at our General Meeting. Discussion shared that we have recurring examples of members passing with surviving families needing help with the residual tools. We discussed establishing a practice for this situation. Ethan will ask neighboring clubs for their practices. We can also ask AAW for any guidance on the Forum and in articles – e.g. closing up shop for the last time.

Director at Large/AAW Liaison: Kent Horton – Nothing to raise regarding the AAW. Kent shared that the Tuesday mentoring session was successful. Three members have met regularly.

Director at Large/AV Coordinator & Zoom Tech: Ramon Lyn – nothing raised.

Director at Large/Mentorship: Michael Poirier – The Monday group is having some really fun times. We had a great meeting at Chuck's on Saturday.

Director at Large/Industry Coordinator: Ethan Green -

a. Empty Bowls – Tragic news: The sponsor of the Empty Bowls event passed away a month ago. The replacement will be at our November General meeting. Ethan estimated we can provide 100 to 200 pieces for the sale. Ethan, Ed, Devin, and Jim Robson are coordinating about available wood.

b. Potential buyer for drum sander – This is in work.

c. Gift Certificates from Woodcraft – Awaiting response from Woodcraft management.

Director at Large: Wood Rat – Doug Reynolds, We had a huge harvest of maple last

Saturday. Five Wood Rats showed up and took as much as they could hold.

Director At Large: Pat McCart – Trailer - The weight is at 3 thousand pounds with just the two lathes that we have in it currently.

Director At Large: Jim Higgins – Photographer – No photographs of members at the November meeting. Will not be at the General Meetings for December and January so the next available member photography will be at the February General Meeting.

VII. Monthly Meeting Discussion –

Demonstrator – Brad Stave – Multi Axis Turning (Weed Pot). Feedback described this as a great demonstration and multiple responses said it was really good. John has tried the method that offset to one side and will be trying again.

Brad Stave's website is <https://www.armadillowoodworks.com/>

VIII. Old Business –

a. Earmarking funds for equipment/tools we have donations and lathe sales for replacements/new. This is addressed earlier in these Minutes.

b. Christmas Party raffle gifts. We need to start thinking of them.

o Donations so far:

2 shop lights & extra tube light bulbs ☐ Wood
Lathe light

o Gift Card Purchases

Rockler 2-\$50 Gift Cards

Sumner woodworking 2-\$50 Gift Certificates

o Tool Handles made by Michael Poirier and inserts purchased from D-Way \$150

IX. New Business – nothing raised

X. Good of the Order – nothing raised

XI. Adjournment – Motion to adjourn the meeting at 8:48 pm by John Howard, seconded by Ethan Green. Motion carried.

Respectfully submitted by

Mark Gilbert, Secretary

South Puget Sound Woodturners
Board of Directors Meeting Agenda
(Virtual Meeting, November 11, 2025)

I. Call to Order

II. Determination of Quorum (at least 8 BOD members present)

III. Approval of Minutes from October 10, 2025

A. Any additions, corrections or deletions

B. Motion to accept?

IV. Future Demonstrations at General Membership Meetings

November Demonstration: Michael Poirer

December Christmas Party

V. Executive Board

A. President: Kathy Garlick –

a. 2026 Facility Rental

b. Membership Dues

c. Budget Committee * see description at end of agenda

d. KeyBank

e. Earmarked Funds in our accounts

f. Wood Rat membership dues & budget

C. Vice President: Ed White

a. November Demonstration

b. New stand for Jet Lathe

c. What to do with old stand?

d. 2026 Demonstration Schedule & Workshops

e. Equipment Team committee/sub-committee **see description at end of agenda

D. Secretary: Mark Gilbert

E. Treasurer: Pam Parson

a. Treasurer's Report: October

b.

VI. Board of Directors

A. Membership - Terry Broberg

B. Newsletter - Suzette Edwards

C. Webmaster/Social Media - Tim Spaulding

D. Store Sales – John Howard

a. Store Sales

b. Election

c. SPSW By-Laws report

d. Polly Mackey donation from Ken Huff estate

E. Director-at-Large: AAW Liaison – Kent Horton

F. Director-at-Large: AV Coordinator – Ramon Lyn

G. Director-at-Large: Mentoring – Michael Poirier

a.

H. Director-at-Large: Industry Coordinator & Outreach Coordinator – Ethan Green

- a. Empty Bowls
- b. Potential buyer for drum sander?
- I. Director-at-Large: Wood Rat – Doug Reynolds
- J. Director-at-Large: Pat McCart - Trailer
- K. Director-at-Large: Jim Higgins – Photographer –

VII. Monthly Meeting Discussion

- “Hot Wash” – Brad Stave – Multi-Axis Turning

VIII. Old Business

- Earmarking funds for equipment/tools we have donations and lathe sales for replacements/new.
- Christmas Party raffle gifts. We need to start thinking of them.
 - Donations so far:
 - 2 shop lights & extra tube light bulbs
 - Wood
 - Lathe light
 - Gift Card Purchases
 - Rockler 2-\$50 Gift Cards
 - Sumner woodworking 2-\$50 Gift Certificates
 - Tool Handles made by Michael Poirier and inserts purchased from D-Way \$150

XI. New Business

- Anything I may have forgotten?
- Good of the Order?
- Adjournment

*Budget Committee:

Proposed Budget Committee: members Tim Spaulding, Ed White, Kathy Garlick plus one or two others.

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**Equipment Team Committee/Subcommittee

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