

South Puget Sound Woodturners

Virtual Board of Directors Meeting

August 12, 2025

I. Call to Order – President Kathy Garlick called the meeting to order at 7:00 pm. Present were the following board members: Kathy Garlick, President; Ed White, Vice President/Programs; Mark Gilbert, Secretary; Pam Parson, Treasurer; Tim Spaulding, Webmaster; John Howard, Store Sales; Ethan Green Industry Coordinator; Kent Horton, AAW Liaison; Ramon Lyn, AV/Zoom Technology; Doug Reynolds, Wood Rats; Pat McCart, At Large; Jim Higgins, At Large.

II. Determination of Quorum (at least eight BOD members present) – 12

III. Approval of previous Board Minutes from July 8, 2025 – The minutes from the last board meeting (07/08) were published by Secretary Mark Gilbert. Motion by Mark Gilbert, seconded by Tim Spaulding, to approve the minutes as published. The motion carried.

IV. Future Demonstrations at General Membership Meetings –

- a. Aug 21 Kathleen Duncan – Piercing
- b. Sept 18 Mini-Symposium
- c. Oct 16 Craig Timmerman – Multi-axis Weed Pot
- d. Nov 20 Mike Poirier – All about Sharpening
- e. Dec 18 Holiday Party

V. Executive Board Reports –

President – Kathy Garlick,

- a. 2026 Facility Rental – coordinating with facility contact about 2026 planning. Almendinger facility is appealing and has been working out well so we advocate continuing.
- b. Picnic & Auction Income & Spreadsheets – This year's auction yielded surpassed last year's auction income substantially. Thanks to all for the hard work and support! This year's success with documentation is encouraging enough to plan toward improvements for the 2026 auction. Special thanks to John's son for tremendous help at the event – amazon gift card pending. Special thanks to Stephanie Lane for being the auctioneer – gift provided at auction site.
- c. August President's Challenge: Lidded Box – embellishments will be a plus

d. Ken Light died – John and Pat and possibly other volunteers to help his wife Polly with the tasks required to address his woodturning equipment. John suggested the possibility of generating a process for helping in such situations, especially since we have a number of older members whose families may need such assistance in the future.

Vice President – Ed White,

a. August Demonstrator – Kathleen Duncan needing the full size lathe

b. Mini Symposium – We reviewed a matrix of presenters and their requirements (table space, lathes, etc.) for this event.

c. 2026 Demonstration Schedule & Workshops – potential for up to three workshops drafted into the schedule.

Secretary – Mark Gilbert, nothing to report; I will not be able to attend the September Board meeting but will plan to publish the Minutes based on a recording of the meeting.

Treasurer – Pam Parson,

a. Treasurer's Report: June & July treasury reports are attached to these meeting minutes.

VI. Directors Reports –

Membership – Terry Broberg, unavailable

Newsletter – Suzette Edwards, unavailable

Webmaster & Social Media – Tim Spaulding, nothing to raise

Store Sales – John Howard,

a. Store Sales – nothing to raise

b. WA State Fair – need volunteers to demonstrate at the Fair; John showed examples of spinning tops including some with spiral designs and lasered mandalas

AAW Liaison – Kent Horton, Virtual Symposium recordings end in September; AAW Woodturner magazine had article on making Corn on the Cob holders which could be a good item for an SPSW Mini-Symposium. Elizabeth Webber is teaching at Pratt Fine Arts School – example projects were small bowls and milk paint so she would be a good option for a future SPSW Workshop. Brian Finch and Jeff Marshall and Kent gathered to discuss the potential for a North oriented forum of mentoring sessions (currently discussion a White Center location).

Mentorship – Michael Poirier, unavailable

Industry Coordinator – Ethan Green, Attended the last West mentoring session which went well but they are working on improvement ideas.

Would like to host a wood preparation clinic for 4-5 SPSW members that have band saws. This would be sharing how Ethan prepares wood. Working toward SPSW wood sales where we may reduce the volume but raise the value of the woods available.

In discussion with Superior Saw the brochures about SPSW were noted to need more eye catching appeal. We could colorize the brochures. We could consider banners for example a wall banner for display at Superior Saw and banners for display tables.

AV Coordinator & Zoom Tech – Ramon Lyn, The remote on the Boom is not working well. A replacement remote needs to be ordered (approximately \$25).

Wood Rats – Doug Reynolds, This year has included lots of harvests and Ethan's plans of turning slabs into actual turning blanks paid off very well. I hope we get as many good harvests next year.

Director At Large – Pat McCart, SPSW still has a drum sander for sale – Pat will arrange to get it to Ethan's shop where Ethan will take the steps to complete a sale.

Director At Large – Jim Higgins, No membership photos will be taken at the August General Meeting.

VII. Monthly Meeting Discussion –

Demonstrator – Brad Stave: Tapered Square Box – comments on this demonstration included "Great demonstration that covered a lot", texturing and colorization focus was a highlight of the presentation. Brad's demonstration recording is on the SPSW website now.

July Picnic & Auction – addressed above under the President's report above.

VIII. Old Business –

a. Earmarking funds for equipment/tools we have donations and lathe sales for replacements/new – Not discussed at today's meeting.

b. Christmas Party raffle gifts. We need to start thinking of them. – Not discussed at today's meeting.

IX. New Business – Nothing raised

X. Good of the Order – Nothing raised

XI. Adjournment – Motion to adjourn the meeting at 8:47 pm by John Howard, seconded by Ed White. Motion carried.

Respectfully submitted by

Mark Gilbert, Secretary

**South Puget Sound Woodturners
Board of Directors Meeting Agenda**
(Virtual Meeting, August 12, 2025)

I. Call to Order

II. Determination of Quorum (at least 8 BOD members present)

III. Approval of Minutes from July 8, 2025

- A. Any additions, corrections or deletions
- B. Motion to accept?

IV. Future Demonstrations at General Membership Meetings

August: Kathleen Duncan

September Mini Symposium:

V. Executive Board

A. President: Kathy Garlick –

- a. 2026 Facility Rental
- b. Picnic & Auction Income & Spreadsheets
- c. August President's Challenge: Lidded Box

C. Vice President: Ed White

- a. August Demonstrator
- b. Mini Symposium
- c. 2026 Demonstration Schedule & Workshops

D. Secretary: Mark Gilbert

E. Treasurer: Pam Parson

- a. Treasurer's Report: June & July

VI. Board of Directors

A. Membership - Terry Broberg

B. Newsletter - Suzette Edwards

C. Webmaster/Social Media - Tim Spaulding

D. Store Sales – John Howard

- a. Store Sales,
- b. Washington State Fair

E. Director-at-Large: AAW Liaison – Kent Horton

F. Director-at-Large: AV Coordinator – Ramon Lyn

G. Director-at-Large: Mentoring – Michael Poirer

H. Director-at-Large: Industry Coordinator & Outreach Coordinator – Ethan Green

- a. Band Saw Class offering

I. Director-at-Large: Wood Rat – Doug Reynolds

J. Director-at-Large: Pat McCart

K. Director-at-Large: Jim Higgins – Photographer –

VII. Monthly Meeting Discussion

- “Hot Wash” – Brad Stave– demonstration

- July Picnic & Auction

VIII. Old Business

- Earmarking funds for equipment/tools we have donations and lathe sales for replacements/new
- Christmas Party raffle gifts. We need to start thinking of them.

XI. New Business

- Anything I may have forgotten?
- Good of the Order?
- Adjournment

Treasurer's Report - June 2025

Business Banking Statement
June 26, 2025
page 2 of 3

471471011893

| <i>Withdrawals Date</i> | <i>Serial #</i> | <i>Location</i> | | |
|-------------------------|-----------------|--------------------------------------|------|-------------------|
| 6-6 | | Internet Trf To DDA 0000478625630296 | 4731 | \$500.00 |
| 6-6 | | Internet Trf To DDA 0000478625630296 | 4731 | 9,000.00 |
| | | Total subtractions | | \$9,680.80 |

Treasurer's Report – June 2025

8/8/2025

Yearly Budget Comparison
1/1/2025 through 6/30/2025 Using 2025 SPSW

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| Category | 1/1/2025 Actual | Budget | 6/30/2025 Difference |
|------------------------------|--------------------|-----------------|-------------------------|
| INCOME | 6,716.59 | 6,671.50 | 45.09 |
| Donation | 1,750.00 | 3,166.00 | -1,416.00 |
| Lathe | 1,750.00 | 3,000.00 | -1,250.00 |
| Membership | 2,560.00 | 802.50 | 1,757.50 |
| Sales | 2,406.59 | 1,547.20 | 859.39 |
| Store Sales | 1,973.59 | 1,547.20 | 426.39 |
| Wood Sales | 433.00 | 166.00 | 267.00 |
| Wood Auction Sales | 0.00 | 1,155.80 | -1,155.80 |
| Everything Else | 0.00 | -2,869.00 | -2,869.00 |
| EXPENSES | 6,407.55 | 6,876.27 | 468.72 |
| AAW Liaison DL | 0.00 | 0.00 | 0.00 |
| Advertising | 0.00 | 0.00 | 0.00 |
| AV Media DL | 176.05 | 247.30 | 71.25 |
| Director at Large | 0.00 | 0.00 | 0.00 |
| Industry Coordinator DL | 150.00 | 203.37 | 53.37 |
| Auto & Transport | 0.00 | 27.07 | 27.07 |
| Licensing | 0.00 | 7.07 | 7.07 |
| Maintenance | 0.00 | 0.00 | 0.00 |
| Holiday Party Gifts | 150.00 | 125.00 | -25.00 |
| Lathe Maintenance | 0.00 | 51.30 | 51.30 |
| Lathe New | 0.00 | 0.00 | 0.00 |
| Everything Else | 0.00 | 183.37 | 183.37 |
| Membership Director | 14.60 | 38.02 | 23.42 |
| Membership Printing | 0.00 | 5.50 | 5.50 |
| Name Tags | 0.00 | 0.00 | 0.00 |
| Postage For Membership | 14.60 | 17.52 | 2.92 |
| Mentoring DL | 0.00 | 120.00 | 120.00 |
| President | 88.90 | 336.13 | 247.23 |
| Club Members Benefits | 0.00 | 33.33 | 33.33 |
| Gifts | 0.00 | 33.33 | 33.33 |
| Woodworking Tools | 0.00 | 0.00 | 0.00 |
| Event Supplies | 0.00 | 125.00 | 125.00 |
| Member Equipment Maintenance | 88.90 | 110.90 | 22.00 |
| Printing | 0.00 | 0.00 | 0.00 |
| Secretary | 0.00 | 0.00 | 0.00 |

Treasurer's Report – June 2025

8/8/2025

Yearly Budget Comparison
1/1/2025 through 6/30/2025 Using 2025 SPSW

Page 2

| Category | 1/1/2025 Actual | Budget | 6/30/2025 Difference |
|-------------------------|--------------------|-----------------|-------------------------|
| Social Media Director | 0.00 | 0.00 | 0.00 |
| Everything Else | 0.00 | 235.90 | 235.90 |
| Store Director DL | 1,030.91 | 1,181.08 | 150.17 |
| Supplies | 1,030.91 | 1,181.08 | 150.17 |
| Store Inventory | 1,000.11 | 1,181.08 | 180.97 |
| Store Supplies | 30.80 | 0.00 | -30.80 |
| Other Supplies | 0.00 | 0.00 | 0.00 |
| Everything Else | 0.00 | 0.00 | 0.00 |
| Treasurer | 3,506.58 | 3,225.37 | -281.21 |
| Everything Else | 0.00 | 3,225.37 | 3,225.37 |
| Facilities | 2,450.00 | 2,654.87 | 204.87 |
| Maintenance | 0.00 | 0.00 | 0.00 |
| Meeting Place Rental | 2,450.00 | 2,450.00 | 0.00 |
| Fees & Charges | 64.87 | 120.00 | 55.13 |
| Insurance | 727.00 | 340.50 | -386.50 |
| Subscriptions | 52.71 | 55.00 | 2.29 |
| Tax Filing | 20.00 | 20.00 | 0.00 |
| Vice President Programs | 1,440.51 | 1,400.00 | -40.51 |
| Demonstrator Fees | 695.00 | 695.00 | 0.00 |
| Workshops | 705.00 | 705.00 | 0.00 |
| Everything Else | 40.51 | 0.00 | -40.51 |
| Webmaster Director | 0.00 | 125.00 | 125.00 |
| Website Domain | 0.00 | 0.00 | 0.00 |
| Wood Rat DL | 0.00 | 0.00 | 0.00 |
| Everything Else | 0.00 | 0.00 | 0.00 |
| Net Difference: | 309.04 | -204.77 | 513.81 |

Treasurer's Report – June 2025

8/8/2025

Monthly Income/Expense Summary - Jun 2025

6/1/2025 through 6/30/2025

Page 1

| Category | 6/1/2025- 6/30/2025 |
|----------|------------------------|
|----------|------------------------|

INCOME

| | |
|--------------------------|-----------------|
| Donation | 650.00 |
| Lathe | |
| TOTAL Donation | 650.00 |
| Membership | 180.00 |
| Sales | |
| Store Sales | 497.00 |
| Wood Sales | 125.00 |
| TOTAL Sales | 622.00 |
| Workshops Fee Collection | 252.00 |
| TOTAL INCOME | 1,704.00 |

EXPENSES

| | |
|--------------------------------------|---------------|
| Industry Coordinator DL | 150.00 |
| Holiday Party Gifts | |
| TOTAL Industry Coordinator DL | 150.00 |
| Store Director DL | |
| Supplies | |
| Store Supplies | 30.80 |
| TOTAL Supplies | 30.80 |
| TOTAL Store Director DL | 30.80 |
| Treasurer | 192.00 |
| Fees & Charges | |
| Square Fee | 3.77 |
| TOTAL Fees & Charges | 3.77 |
| TOTAL Treasurer | 195.77 |
| TOTAL EXPENSES | 376.57 |

TRANSFERS

| | |
|---------------------------|------------------|
| FROM Money Market Savings | 4,000.00 |
| TO Money Market Savings | -9,500.00 |
| TOTAL TRANSFERS | -5,500.00 |
| OVERALL TOTAL | -4,172.57 |

Treasurer's Report – June 2025

8/8/2025

Store Sales and Supplies YTD

1/1/2025 through 6/30/2025

Page 1

| Category | 1/1/2025-1/31/2025 | 2/1/2025-2/28/2025 | 3/1/2025-3/31/2025 | 4/1/2025-4/30/2025 | 5/1/2025-5/31/2025 | 6/1/2025-6/30/2025 | OVERALL TOTAL |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------|
| INCOME | | | | | | | |
| Sales | 640.00 | 166.00 | 430.00 | 169.59 | 71.00 | 497.00 | 1,973.59 |
| TOTAL INCOME | 640.00 | 166.00 | 430.00 | 169.59 | 71.00 | 497.00 | 1,973.59 |
| EXPENSES | | | | | | | |
| Store Director DL | 0.00 | 0.00 | 84.73 | 915.38 | 0.00 | 30.80 | 1,030.91 |
| TOTAL EXPENSES | 0.00 | 0.00 | 84.73 | 915.38 | 0.00 | 30.80 | 1,030.91 |
| OVERALL TOTAL | 640.00 | 166.00 | 345.27 | -745.79 | 71.00 | 466.20 | 942.68 |

Treasurer's Report - July 2025



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
July 25, 2025
page 1 of 2

471471011893

2 31 T 147 00000 R 58 AO
SOUTH PUGET SOUND WOODTURNERS
26228 173RD AVE SE
COVINGTON WA 98042-8352

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SOUTH PUGET SOUND WOODTURNERS

| | |
|-------------------------------|-------------------|
| Beginning balance 6-26-25 | \$6,395.06 |
| 4 Additions | +1,241.14 |
| 6 Subtractions | -396.28 |
| Ending balance 7-25-25 | \$7,239.92 |

Additions

| <i>Deposits</i> | <i>Date</i> | <i>Serial #</i> | <i>Source</i> | |
|------------------------|-------------|-----------------|--------------------------------|-------------------|
| | 7-9 | | Deposit Branch 0133 Washington | \$45.00 |
| | 7-9 | | Deposit Branch 0133 Washington | 126.00 |
| | 7-21 | | Square Inc Sq250721 | 106.39 |
| | 7-21 | | Square Inc Sq250721 | 963.75 |
| Total additions | | | | \$1,241.14 |

Subtractions

Paper Checks * check missing from sequence

| <i>Check</i> | <i>Date</i> | <i>Amount</i> | <i>Check</i> | <i>Date</i> | <i>Amount</i> | |
|--------------|-------------|---------------|--------------|-------------|---------------|-----------------------------------|
| 1359 | 7-16 | \$47.25 | 1360 | 7-22 | 100.00 | |
| | | | | | | Paper Checks Paid \$147.25 |

| <i>Withdrawals</i> | <i>Date</i> | <i>Serial #</i> | <i>Location</i> | |
|---------------------------|-------------|-----------------|------------------------------------|-----------------|
| | 6-30 | | POS Mac Usps Po 5 2825 Milton WA | \$192.00 |
| | 7-21 | | POS Mac Wal-Mart #2403 Puyallup WA | 29.67 |
| | 7-21 | | POS Mac Wal-Mart #2403 Puyallup WA | 7.52 |
| | 7-21 | | POS Mac Fred-Meyer #02 Puyallup WA | 19.84 |
| Total subtractions | | | | \$396.28 |

8/8/2025

Yearly Budget Comparison - Current Year
1/1/2025 through 12/31/2025 Using 2025 SPSW

Page 1

| Category | Actual | Budget | Difference |
|------------------------------|-----------------|------------------|------------------|
| | | 2025 | |
| INCOME | 9,525.98 | 13,998.10 | -4,472.12 |
| Donation | 1,750.00 | 6,340.00 | -4,590.00 |
| Lathe | 1,750.00 | 6,000.00 | -4,250.00 |
| Membership | 2,605.00 | 1,711.50 | 893.50 |
| Sales | 2,597.98 | 3,403.84 | -805.86 |
| Store Sales | 2,164.98 | 3,403.84 | -1,238.86 |
| Wood Sales | 433.00 | 340.00 | 93.00 |
| Wood Auction Sales | 2,573.00 | 2,542.76 | 30.24 |
| Everything Else | 0.00 | -6,286.60 | -6,286.60 |
| EXPENSES | 6,639.08 | 10,903.93 | 4,264.85 |
| AAW Liaison DL | 0.00 | 0.00 | 0.00 |
| Advertising | 0.00 | 0.00 | 0.00 |
| AV Media DL | 176.05 | 544.06 | 368.01 |
| Director at Large | 0.00 | 0.00 | 0.00 |
| Industry Coordinator DL | 197.25 | 487.35 | 290.10 |
| Auto & Transport | 47.25 | 99.49 | 52.24 |
| Licensing | 47.25 | 49.49 | 2.24 |
| Maintenance | 0.00 | 0.00 | 0.00 |
| Holiday Party Gifts | 150.00 | 275.00 | 125.00 |
| Lathe Maintenance | 0.00 | 112.86 | 112.86 |
| Lathe New | 0.00 | 0.00 | 0.00 |
| Everything Else | 0.00 | 437.35 | 437.35 |
| Membership Director | 14.60 | 138.54 | 123.94 |
| Membership Printing | 0.00 | 38.50 | 38.50 |
| Name Tags | 0.00 | 0.00 | 0.00 |
| Postage For Membership | 14.60 | 35.04 | 20.44 |
| Mentoring DL | 0.00 | 240.00 | 240.00 |
| President | 145.93 | 818.11 | 672.18 |
| Club Members Benefits | 0.00 | 233.31 | 233.31 |
| Gifts | 0.00 | 233.31 | 233.31 |
| Woodworking Tools | 0.00 | 0.00 | 0.00 |
| Event Supplies | 57.03 | 275.00 | 217.97 |
| Member Equipment Maintenance | 88.90 | 242.90 | 154.00 |
| Printing | 0.00 | 0.00 | 0.00 |
| Secretary | 0.00 | 0.00 | 0.00 |

8/8/2025

Yearly Budget Comparison - Current Year
1/1/2025 through 12/31/2025 Using 2025 SPSW

Page 2

| Category | 2025 | | Difference |
|-------------------------|-----------------|-----------------|-----------------|
| | Actual | Budget | |
| Social Media Director | 0.00 | 0.00 | 0.00 |
| Everything Else | 0.00 | 517.90 | 517.90 |
| Store Director DL | 1,030.91 | 2,266.90 | 1,235.99 |
| Supplies | 1,030.91 | 2,266.90 | 1,235.99 |
| Store Inventory | 1,000.11 | 2,266.90 | 1,266.79 |
| Store Supplies | 30.80 | 0.00 | -30.80 |
| Other Supplies | 0.00 | 0.00 | 0.00 |
| Everything Else | 0.00 | 0.00 | 0.00 |
| Treasurer | 3,533.83 | 3,753.97 | 220.14 |
| Everything Else | 0.00 | 3,753.97 | 3,753.97 |
| Facilities | 2,450.00 | 2,654.87 | 204.87 |
| Maintenance | 0.00 | 0.00 | 0.00 |
| Meeting Place Rental | 2,450.00 | 2,450.00 | 0.00 |
| Fees & Charges | 92.12 | 240.00 | 147.88 |
| Insurance | 727.00 | 749.10 | 22.10 |
| Subscriptions | 52.71 | 55.00 | 2.29 |
| Tax Filing | 20.00 | 20.00 | 0.00 |
| Vice President Programs | 1,540.51 | 2,380.00 | 839.49 |
| Demonstrator Fees | 795.00 | 1,675.00 | 880.00 |
| Workshops | 705.00 | 705.00 | 0.00 |
| Everything Else | 40.51 | 0.00 | -40.51 |
| Webmaster Director | 0.00 | 275.00 | 275.00 |
| Website Domain | 0.00 | 0.00 | 0.00 |
| Wood Rat DL | 0.00 | 0.00 | 0.00 |
| Everything Else | 0.00 | 0.00 | 0.00 |
| Net Difference: | 2,886.90 | 3,094.17 | -207.27 |

Monthly Income/Expense Summary - Jul 2025

7/1/2025 through 7/31/2025

| Category | 7/1/2025- 7/31/2025 |
|-------------------------------|------------------------|
| INCOME | |
| Membership Sales | 45.00 |
| Store Sales | 191.39 |
| TOTAL Sales | 191.39 |
| Wood Auction Sales | 2,573.00 |
| TOTAL INCOME | 2,809.39 |
| EXPENSES | |
| Industry Coordinator DL | |
| Auto & Transport Licensing | 47.25 |
| TOTAL Auto & Transport | 47.25 |
| TOTAL Industry Coordinator DL | 47.25 |
| President | |
| Event Supplies | 57.03 |
| TOTAL President | 57.03 |
| Treasurer | |
| Fees & Charges | |
| Square Fee | 27.25 |
| TOTAL Fees & Charges | 27.25 |
| TOTAL Treasurer | 27.25 |
| Vice President Programs | |
| Demonstrator Fees | 100.00 |
| TOTAL Vice President Programs | 100.00 |
| TOTAL EXPENSES | 231.53 |
| OVERALL TOTAL | 2,577.86 |

8/8/2025

Store Sales and Supplies YTD
1/1/2025 through 7/31/2025

Page 1

| Category | 1/1/2025- 1/31/2025 | 2/1/2025- 2/28/2025 | 3/1/2025- 3/31/2025 | 4/1/2025- 4/30/2025 | 5/1/2025- 5/31/2025 | 6/1/2025- 6/30/2025 | 7/1/2025- 7/31/2025 | OVERALL TOTAL |
|-----------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------|
| INCOME | | | | | | | | |
| Sales | 640.00 | 166.00 | 430.00 | 169.59 | 71.00 | 497.00 | 191.39 | 2,164.98 |
| TOTAL INCOME | 640.00 | 166.00 | 430.00 | 169.59 | 71.00 | 497.00 | 191.39 | 2,164.98 |
| EXPENSES | | | | | | | | |
| Store Director DL | 0.00 | 0.00 | 84.73 | 915.38 | 0.00 | 30.80 | 0.00 | 1,030.91 |
| TOTAL EXPENSES | 0.00 | 0.00 | 84.73 | 915.38 | 0.00 | 30.80 | 0.00 | 1,030.91 |
| OVERALL TOTAL | 640.00 | 166.00 | 345.27 | -745.79 | 71.00 | 466.20 | 191.39 | 1,134.07 |