

South Puget Sound Woodturners

Virtual Board of Directors Meeting

June 10, 2025

I. Call to Order – President Kathy Garlick called the meeting to order at 7:01 pm. Present were the following board members: Kathy Garlick, President; Ed White, Vice President/Programs; Pam Parson, Treasurer; Tim Spaulding, Webmaster; John Howard, Store Sales; Ethan Green Industry Coordinator; Kent Horton, AAW Liaison; Ramon Lyn, AV/Zoom Technology; Doug Reynolds, Wood Rats; Michael Poirier, Mentorship; Pat McCart, At Large; Jim Higgins, At Large.

II. Determination of Quorum (at least eight BOD members present) – 12

III. Approval of previous Board Minutes from May 13, 2025 – The minutes from the last board meeting (05/13) were published by Secretary Mark Gilbert. Corrections in the R1 version of Minutes were incorporated for 1) the spelling of Woodcarvers under item “c” of the President’s subjects, and 2) there was a need to refer to multiple bandsaw blades rather than a single blade under the item “b” of the Treasurer’s subjects. A third item for revision was in the Treasurer’s report for April to clarify the 2025 status and ensure data is related to correct headings. John and Kathy indicated that corrections have been incorporated. These revisions are in the report for May that will be incorporated in the June SPSW Board meeting minutes. Motion by John Howard, seconded by Ed White to approve the minutes as amended. The motion carried.

IV. Future Demonstrations at General Membership Meetings –

- a. June 12-15 AAW International Symposium – St. Paul Minnesota
- b. June 19 Dan Stromstad – Inside-Out Turning Christmas Ornament
- c. July 17 Brad Stave – Tapered square box
- d. July 19 Annual Picnic/Auction at Almendinger location
- e. Aug 21 Kathleen Duncan – Piercing
- f. Sept 18 Mini-Symposium
- g. Oct 16 Craig Timmerman – Multi-axis Weed Pot
- h. Nov 20 Mike Poirier – All about Sharpening
- i. Dec 18 Holiday Party

V. Executive Board Reports –

President – Kathy Garlick,

- a. Seattle WIT Scholarship opportunity – the Seattle group received a \$500 donation – see Newsletter
- b. President's Challenge for June 2025 is Jewelry
- c. July Picnic & Auction Help needed – discussion covered the logistics and support needed for the event that will be at the Almendinger site (normal site for SPSW General Meetings) beginning in 2025.
- d. For the December party Kathy has a volunteer offering to make tool handles for raffle. Tool inserts for these can be bought from Jimmy (D-Way/Boxmaster Tools). This can be covered under the December party budget line.

Vice President – Ed White,

- a. Planning and requirements were confirmed for Dan Stromstad's demonstration scheduled at the June General Meeting.
- b. The committee to address Strategic Planning for Workshops and viability of potential lathe changes consists of Ed White, Pat McCart, and Ethan Green. No change as of today's meeting. For the Workshop accounting discussion the Income and Cost alignment were revisited and the first workshop was paid fully (Income) before the expenses.

Secretary – Mark Gilbert, unavailable

Treasurer – Pam Parson,

Closed the Key Bank Money Market account due to a misunderstanding of the balance requirement. Those funds were moved to a regular savings account in accord with Board approved balance.

For a future meeting – we need to discuss how we address rollover budget values that fund longer term items as we discussed last year for Audio/Visual equipment.

VI. Directors Reports –

Webmaster & Social Media – Tim Spaulding, Square exports to Excel and reformatting is working out for our Treasurer.

No new online memberships in the last couple months. To support invoicing for membership renewals recurring invoices for each member can be generated based on various option settings. Treasurer coordination with Tim can review these possibilities.

Store Sales – John Howard, State Fair – we are slated for a room larger than last year but we need to work with the Olympia group to resolve a scheduling plan.

Need to work with Pam on a few items (e.g. income, actual, etc.) but much better on time frames.

Industry Coordinator – Ethan Green, For Superior Saw we can add space in the SPSW Newsletter and they can speak at General Meetings. We can add a Port Orchard sawyer to the SPSW Newsletter based on excellent experience with their wood. Board discussion included how often and what events to consider for when wood should be offered for sale – good wood and well cut – and include visibility of this in the SPSW Newsletter. For the judged art show in Kitsap Ethan is submitting five pieces. We can encourage others to submit pieces and provide more visibility of our club.

AAW Liaison – Kent Horton, No problems to date with using the code for the Virtual AAW Symposium.

AV Coordinator & Zoom Tech – Ramon Lyn, nothing to raise

Wood Rats – Doug Reynolds, Recent harvests have included 3 backyard fruit trees plus a large Monkey Puzzle. Currently planning to bring some wood to the next meeting. Have been making processed blanks from this supply. Doug suggests not giving away wood at the December party. Kent Horton suggested the alternative of raffling off wood at \$5 to \$10 per blank. Kathy thought a raffle would ensure that members get wood at a reasonable price compared to buying wood from commercial sources. If people want less expense for wood they can consider joining the Woodrats of our Club.

Membership also needs to know that their Dues pay for the Club rent and some other cost (e.g. insurance) but income from sales and donations cover the rest of the cost.

Mentorship – Michael Poirier, At the Monday session there were 9 people with 2 lathes running. Chuck did not hold a session in early June because he was under the weather. Wayne plans to hold a June Sawdust Session as scheduled.

Director At Large – Pat McCart, nothing to raise

Director At Large – Jim Higgins, No photos of members will be taken this month.

VII. Monthly Meeting Discussion –

Demonstrator – Kevin Jessequel, Commenters referred to this as a really good Demonstration at the General Meeting. This was also considered very timely having Workshop right after the Demonstration.

Every workshop attendee was very positive. Attendees indicated that they got through a lot, were challenged, and were progressing. Special thanks are included for lots of great Volunteers.

VIII. Old Business – nothing raised

IX. New Business –

Tim raised the recommendation for the Zoom instructions in the Newsletter to have the General Meeting time frames align with our latest practices (i.e. social hour 5:30-6:30 pm; announcements, show-and-tell, President's Challenge 6:30-7:00 pm; Demonstration 7:00pm to end).

X. Good of the Order – nothing raised

XI. Adjournment – Motion to adjourn the meeting at 9:14 pm by John Howard, seconded by Ed White. Motion carried.

Respectfully submitted by

Mark Gilbert, Secretary

Board of Directors Meeting Agenda
(Virtual Meeting, June 10, 2025)

- I. Call to Order
- II. Determination of Quorum (at least 8 BOD members present)
- III. Approval of Minutes from May 13, 2025
 - A. Any additions, corrections or deletions?
 - B. Motion to accept?
- IV. Future Demonstrations at General Membership Meetings
 - June: Dan Stromstad
 - July:
- V. Executive Board
 - A. President: Kathy Garlick –
 - a. Seattle WIT Scholarship opportunity
 - b. President's Challenge: June 2025 Jewelry
 - c. July Picnic & Auction Help needed:
 - 1. Becky Lathrop out of town need volunteer to bring supplies & set up
 - 2. Auctioneer: (Stephanie is available)
 - 3. Picnic assignments: A-I: Salad ; J-P: Dessert; Q-Z: Main Dish
 - 4. John, is your son available for the money table? Pam will you also be available?
 - 5. Auctioneer helpers to record sales.
 - 6. Paddles (I have them and will bring them)
 - 7. We will need a couple of tents. I have a 10x10 and a 10x20 I can bring. Do we need more?
 - 8. Have I missed anything?
 - 9. Our contact with the college is no longer working there. I will check to make sure that the grassy area above Allmendinger is available for the Auction site.
 - C. Vice President: Ed White
 - a. Dan Stromstad - demonstration
 - b. Future workshops: Strategic Planning Committee update
 - D. Secretary: Mark Gilbert (UNAVAILABLE)
 - E. Treasurer: Pam Parson
 - a. Treasurer's Report: (FYI insurance increase of \$287 for this year over last year vs \$15 increase 2023-2024.)
 - b. Payments owed: Ethan Green, anyone else?
- VI. Board of Directors
 - A. Membership - Terry Broberg (UNAVAILABLE)
 - B. Newsletter - Suzette Edwards
 - C. Webmaster/Social Media - Tim Spaulding
 - a. Square Reporting looks good;
 - b. JotForm is awesome!
 - c. Any word on invoicing options? Can discuss in June, just keeping it here
 - d. Budget items
 - D. Store Sales – John Howard
 - a. Store Sales,

- b. More help to train?
- c. Was there a deposit?
- d. Washington State Fair
- E. Director-at-Large: AAW Liaison – Kent Horton
- F. Director-at-Large: AV Coordinator – Ramon Lyn
- G. Director-at-Large: Mentoring – Michael Poirer
 - a. East Side and West Side Mentoring & Sawdust sessions, can we get photos to Suzette for the newsletter to show membership where they can go to get some shared knowledge or share.
- H. Director-at-Large: Industry Coordinator & Outreach Coordinator – Ethan Green
 - a. Empty Bowls to come in the fall (just keeping on the agenda as a reminder, no need to discuss.)
 - b. Wood Sales? Doug input too.
 - c. New industry contacts?
- I. Director-at-Large: Wood Rat – Doug Reynolds
 - a. Harvests this year
 - b. What is the projected quantity and quality of wood for upcoming events: Picnic, Symposium & Christmas Party
- J. Director-at-Large: Pat McCart
- K. Director-at-Large: Jim Higgins – Photographer

VII. Monthly Meeting Discussion

- “Hot Wash” – Kevin Jesequel – demonstration and workshop

VIII. Old Business

- Earmarking funds for equipment/tools we have donations and lathe sales for replacements/new
-

XI. New Business

- Christmas Party raffle gifts. We need to start thinking of them. Purchase pieces from Jimmie. I have had someone approach to make tool handles, we just need to provide inserts (5-6).
- Anything I may have forgotten?
- Good of the Order?
- Adjournment



KeyBank
 P.O. Box 93885
 Cleveland, OH 44101-5885

Business Banking Statement
May 27, 2025
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471471011893

2 31 T 147 00000 R 58 AO
 SOUTH PUGET SOUND WOODTURNERS
 26228 173RD AVE SE
 COVINGTON WA 98042-8352

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 SOUTH PUGET SOUND WOODTURNERS

Beginning balance 4-24-25	\$12,579.88
1 Addition	+68.70
4 Subtractions	-2,101.95
Ending balance 5-27-25	\$10,546.63

Additions

<i>Deposits</i>	<i>Date</i>	<i>Serial #</i>	<i>Source</i>	
	5-19		Square Inc Sq250519	\$68.70
Total additions				\$68.70

Subtractions

Paper Checks * check missing from sequence

<i>Check</i>	<i>Date</i>	<i>Amount</i>	<i>Check</i>	<i>Date</i>	<i>Amount</i>	
1355	5-20	\$1,110.00	1356	5-16	88.90	
						Paper Checks Paid \$1,198.90

<i>Withdrawals</i>	<i>Date</i>	<i>Serial #</i>	<i>Location</i>	
	4-30		The Hartford Inspmtcl	\$727.00
	5-27		Zoom.Com 888-799-9666 San Jose CA	176.05
Total subtractions				\$2,101.95

Budget YTD - 2025

1/1/2025 through 12/31/2025 Using 2025 SPSW

Category	1/1/2025 Actual	Budget	12/31/2025 Difference
INCOME			
Donation	5,914.59	13,998.10	-8,083.51
Lathe	2,058.00	6,340.00	-4,282.00
Wood Sales	1,750.00	6,000.00	-4,250.00
	308.00	340.00	-32.00
Memberships	2,380.00	1,711.50	668.50
Sales	1,476.59	3,403.84	-1,927.25
Store Sales	1,476.59	3,403.84	-1,927.25
Wood Auction Sales	0.00	2,542.76	-2,542.76
Everything Else	0.00	-5,946.60	-5,946.60
EXPENSES			
AAW Liaison DL	6,030.98	12,133.15	6,102.17
Advertising	0.00	0.00	0.00
AV Media DL	176.05	544.06	368.01
Director at Large	0.00	0.00	0.00
Industry Coordinator DL	0.00	487.35	487.35
Auto & Transport	0.00	99.49	99.49
Licensing	0.00	49.49	49.49
Maintenance	0.00	0.00	0.00
Holiday Party Gifts	0.00	275.00	275.00
Lathe Maintenance	0.00	112.86	112.86
Lathe New	0.00	0.00	0.00
Everything Else	0.00	437.35	437.35
Memberships Director	14.60	138.54	123.94
Memberships Printing	0.00	38.50	38.50
Name Tags	0.00	0.00	0.00
Postage For Memberships	14.60	35.04	20.44
Mentoring DL	0.00	240.00	240.00
President	88.90	818.11	729.21
Club Members Benefits	0.00	233.31	233.31
Gifts	0.00	233.31	233.31
Woodworking Tools	0.00	0.00	0.00
Event Supplies	0.00	275.00	275.00
Member Equipment Maintenance	88.90	242.90	154.00
Printing	0.00	0.00	0.00
Secretary	0.00	0.00	0.00

Budget YTD - 2025
1/1/2025 through 12/31/2025 Using 2025 SPSW

Category	1/1/2025 Actual	Budget	12/31/2025 Difference
Social Media Director	0.00	0.00	0.00
Everything Else	0.00	517.90	517.90
Store Director DL	1,000.11	2,266.90	1,266.79
Supplies	1,000.11	2,266.90	1,266.79
Store Inventory	1,000.11	2,266.90	1,266.79
Store Supplies	0.00	0.00	0.00
Other Supplies	0.00	0.00	0.00
Everything Else	0.00	0.00	0.00
Treasurer	3,310.81	4,983.19	1,672.38
Everything Else	0.00	4,983.19	4,983.19
Facilities	2,450.00	3,884.09	1,434.09
Maintenance	0.00	318.15	318.15
Meeting Place Rental	2,450.00	3,565.94	1,115.94
Fees & Charges	61.10	240.00	178.90
Insurance	727.00	749.10	22.10
Subscriptions	52.71	55.00	2.29
Tax Filing	20.00	20.00	0.00
Vice President Programs	1,440.51	2,380.00	939.49
Demonstrator Fees	695.00	1,675.00	980.00
Workshops	705.00	705.00	0.00
Everything Else	40.51	0.00	-40.51
Webmaster Director	0.00	275.00	275.00
Website Domain	0.00	0.00	0.00
Wood Rat DL	0.00	0.00	0.00
Everything Else	0.00	0.00	0.00
Net Difference:	-116.39	1,864.95	-1,981.34

Monthly Income/Expense Summary - May 2025

5/1/2025 through 5/31/2025

6/7/2025

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Category	5/1/2025- 5/31/2025
INCOME	
Sales	
Store Sales	71.00
TOTAL Sales	71.00
TOTAL INCOME	71.00
EXPENSES	
Uncategorized	0.00
AV Media DL President	176.05
Member Equipment Maintenance	88.90
TOTAL President Treasurer	88.90
Fees & Charges	
Square Fee	2.30
TOTAL Fees & Charges	2.30
TOTAL Treasurer	2.30
Vice President Programs	
Demonstrator Fees	405.00
Workshops	705.00
TOTAL Vice President Programs	1,110.00
TOTAL EXPENSES	1,377.25
OVERALL TOTAL	-1,306.25

Store Sales and Supplies YTD

1/1/2025 through 5/31/2025

Category	1/1/2025- 1/31/2025	2/1/2025- 2/28/2025	3/1/2025- 3/31/2025	4/1/2025- 4/30/2025	5/1/2025- 5/31/2025	OVERALL TOTAL
INCOME						
Sales	640.00	166.00	430.00	169.59	71.00	1,476.59
TOTAL INCOME	640.00	166.00	430.00	169.59	71.00	1,476.59
EXPENSES						
Store Director DL	0.00	0.00	84.73	915.38	0.00	1,000.11
TOTAL EXPENSES	0.00	0.00	84.73	915.38	0.00	1,000.11
OVERALL TOTAL	640.00	166.00	345.27	-745.79	71.00	476.48