

South Puget Sound Woodturners

Virtual Board of Directors Meeting – R3

May 13, 2025

I. Call to Order – President Kathy Garlick called the meeting to order at 7:01 pm. Present were the following board members: Kathy Garlick, President; Ed White, Vice President/Programs; Mark Gilbert, Secretary; Pam Parson, Treasurer; Suzette Edwards, Newsletter; Terry Broberg, Membership; John Howard, Store Sales; Ethan Green Industry Coordinator; Kent Horton, AAW Liaison; Ramon Lyn, AV/Zoom Technology; Doug Reynolds, Wood Rats; Michael Poirier, Mentorship; Pat McCart, At Large; Jim Higgins, At Large.

II. Determination of Quorum (at least eight BOD members present) – 14

III. Approval of previous Board Minutes from April 8, 2025 – The minutes from the last board meeting (04/08) were published by Secretary Mark Gilbert. Motion by John Howard, seconded by Pat McCart to approve the minutes as published. The motion carried unanimously.

IV. Future Demonstrations at General Membership Meetings –

- a. May 15th Kevin Jesequel – Olla Forms
- b. May 16th Workshop – Kevin Jesequel – two hollow form types
- c. June 12-15 AAW International Symposium – St. Paul Minnesota
- d. June 19th Dan Stromstad – Inside/Out Ornament
- e. July 17th Rescheduling (Ethan Green – Small Hollow Forms)
- f. July 19th Annual Picnic/Auction at Almendinger location
- g. Aug 21st Kathleen Duncan – Piercing
- h. Sept 18th Mini-Symposium
- i. Oct 16th tbd
- j. Nov 20th tbd
- k. Dec 18th Annual Holiday Party

V. Executive Board Reports –

President – Kathy Garlick,

a. Earmarking funds for equipment/tools - we have donations specifically earmarked toward new lathes and we have the proceeds from the sale of two lathes (the Club's One Way and a Jet lathe that was donated to the Club with the intent that the Club use or dispose of it as best suits the Club).

Kathy Garlick moved that we move the associated \$1700 into the SPSW savings account until the Board reaches decision on the best actions for these funds. John Howard seconded the motion. Motion carried.

Ed moved that we establish a 3-person committee to do research and bring a proposal of action to the Board regarding the potential purchase of lathes and/or other actions related to the use of these earmarked funds. Board discussion included volunteers to be the 3-person committee with the result being Ed White, Ethan Green, and Pat McCart.

b. I will be out of town for this week starting on Thursday. Ed will conduct the meeting on Thursday.

c. Kitsap Woodcarvers event – Registration deadline is June 7th. If pieces are not sold then the pieces will be returned to the submitter.

d. Next month's President's Challenge is Jewelry – e.g. rings, earrings, bracelets, etc.

e. Giving back to the community. Discussion considered the potential to "Pass the bucket to support local food banks". In general there was agreement toward individuals choosing to support charities but there were concerns expressed about collecting cash donations and what boundaries would be needed (e.g. what charities are supported and which aren't when the charities are not woodturning related). The basis of potential follow-up discussion is to have the objective of philanthropy through woodturning related activity.

Vice President – Ed White,

a. Kevin Jesequel – demonstration – fingertip opening hollow form

b. Kevin Jesequel – all day workshop for 7 attendees. Two types of hollow forms.

c. June to November Schedule – Result of discussion is on these minutes in the Future Demonstration Schedule above.

d. Future workshops? Strategic Planning... Will have follow-on discussion after reviewing the results of the May 16th workshop.

Secretary – Mark Gilbert, nothing to report. I will be traveling during the June Board meeting so I do not expect to be able to attend. I'll address the minutes when I return to town.

Treasurer – Pam Parson,

a. Treasurer's Report – Accounts are balanced and the balance is staying roughly even month-to-month recently.

b. Payments owed: Ethan Green has been cutting wood for the Club (using bandsaw) so we will be reimbursing Ethan for replacement bandsaw blades.

c. Ed White moved that the Treasurer work to maintain a balance of approximately \$5000

in the SPSW checking account and move any remainder to the SPSW savings account on a monthly basis. Suzette Edwards seconded the motion. Motion carried.

VI. Directors Reports –

Membership – Terry Broberg, We've had a steady membership increase over the last few months – currently at 104 members. Will be traveling during the June, July, and August Board meetings. Discussion supported the opportunity for temporary assistance from volunteers at meetings and continuing to have Terry's excellent participation on the Board.

Newsletter – Suzette Edwards, Everybody is getting their Articles in so the Newsletter is going good. This month is low on articles so the Newsletter will have more from the Store.

Webmaster & Social Media – Tim Spaulding, unavailable for meeting

Store Sales – John Howard,

a. Store Sales – Discussion reviewed the Treasurer's report identifying a correction needed. The corrected Treasurer's report was distributed and is attached to these Meeting Minutes.

b. How did your helper do? Chuck was a Big Help! Hoping that continues.

c. Was there a deposit? – Yes – approximately \$200

d. Puyallup Fair (Washington State Fair) – Recall that we had unfavorable issues with last year's Fair treatment. Recent contact from this year's Fair planning says they plan to have us in a "little room off to the side". John said we need to see it before committing to demonstrating at this year's Fair.

AAW Liaison – Kent Horton, Obtained the Code for the Virtual Symposium (June 12-15th AAW International Symposium online and ability to review the 20 recorded demonstrations for 90 days after the Symposium). The code can be used based on the understanding that we would have at least five people. A quick count among the SPSW Board members indicated we satisfy the five person minimum. The SPSW Newsletter this month has the detail, the code and a link in Kent's article.

AV Coordinator & Zoom Tech – Ramon Lyn, nothing raised

Mentorship – Michael Poirier,

a. West Side session, Monday Session and Sawdust session: Michael was able to attend all three mentoring venues (Sawdust Session hosted by Wayne Wells, West Side session hosted by Chuck Burke, and Monday sessions hosted by Michael Poirier) and notes that they all went well. There were 12 attendees at the Sawdust Session where Ethan demonstrated making a bowl. At the West Side session John did a demonstration. All forums are now active and Michael extends great appreciation for the hosts opening their

shops for these opportunities. Club members can now access forums outside the monthly meetings and we're confident this will help retain new people. Some photos of each location were sent to Kathy for potential use in an upcoming Newsletter.

Industry Coordinator – Ethan Green,

a. Kitsap Carvers event – will make some notes of what it will take to participate in this wood show. It's not as complicated as it appears. Application forms are online. Suzette will generate a QR code to access the application and send the code to Kathy.

The challenge is knowing what Class in which to compete.

b. Wood Sales - Working to increase the value of the wood we're offering by supplying a more prepared blank as well as a good variety of wood species. Recently picked up several hundred pounds of Mimosa wood to process. Currently also have Mulberry to be processed. Jim Robson is kindly processing several hundred pounds of wood also to be available. These will be available for sales at meetings and auction events.

c. New industry contacts? – Not yet but will be visiting Superior Saw tomorrow.

Wood Rats – Doug Reynolds,

a. Harvests this year

b. What is the projected quantity and quality of wood for upcoming events: Picnic, Symposium & Christmas Party: John offered 2 sets of nested bowl blanks for the July Auction. Doug has about 30 blanks currently to sell at meetings. We are in a good position for the meetings and Auction based on these quantities and what is in work as described by Ethan.

Director At Large – Pat McCart, We should consider promoting the opportunity for people to enter their turnings at show for the Washington State Fair. This can promote interest and may encourage the planners to allocate a better demonstration location in the future.

Director At Large – Jim Higgins, Last month we took photos of three members. This month we will skip the photography of members.

VII. Monthly Meeting Discussion –

Demonstrator – David Best – “Best Techniques”; Outstanding demonstration per several Board members. Kathy helped greatly with getting the microphone available to people with questions. About 12 people were on Zoom at this meeting.

VIII. Old Business – nothing raised

IX. New Business – nothing raised

X. Good of the Order – nothing raised

XI. Adjournment – Motion to adjourn the meeting at 8:45 pm by Kathy Garlick, seconded by Ramon Lyn. Motion carried.

Respectfully submitted by

Mark Gilbert, Secretary

South Puget Sound Woodturners
Board of Directors Meeting Agenda
(Virtual Meeting, May 13 , 2025)

I. Call to Order

II. Determination of Quorum (at least 8 BOD members present)

III. Approval of Minutes from April 8, 2025

- A. Any additions, corrections or deletions?
- B. Motion to accept?

IV. Future Demonstrations at General Membership Meetings

May: Kevin Jesequel + Kevin Jesequel Workshop
June – November?

V. Executive Board

A. President: Kathy Garlick –

- a. Earmarking funds for equipment/tools we have donations and lathe sales for replacements/new
- b. I will be out of town for this week starting on Thursday. Ed will conduct the meeting.
- c. Kitsap Woodcarvers event....
- d. Giving back to the community. Pass the bucket to support local food banks.

C. Vice President: Ed White

- a. Kevin Jesequel - demonstration
- b. Kevin Jesequel – all day workshop
- c. June to November Schedule?
- d. Future workshops? Strategic Planning....

D. Secretary: Mark Gilbert

E. Treasurer: Pam Parson

- a. Treasurer's Report:
- b. Payments owed: Ethan Green & Kevin Jesequel, anyone else?

VI. Board of Directors

A. Membership - Terry Broberg – Do you need a helper to train for membership when you are traveling for work?

B. Newsletter - Suzette Edwards

C. Webmaster/Social Media - Tim Spaulding

- a. Square Reporting looks good;
- b. JotForm is awesome!
- c. Any word on invoicing options? Can discuss in May, just keeping it here

D. Store Sales – John Howard

- a. Store Sales,
- b. How did your helper do?
- c. Was there a deposit?

E. Director-at-Large: AAW Liaison – Kent Horton

F. Director-at-Large: AV Coordinator – Ramon Lyn

G. Director-at-Large: Mentoring – Michael Poirer

- a. East Side and West Side Mentoring & Sawdust sessions, can we get photos to Suzette for the newsletter to show membership where they can go to get some shared knowledge or share.

- H. Director-at-Large: Industry Coordinator & Outreach Coordinator – Ethan Green
 - a. Empty Bowls to come in the fall (just keeping on the agenda as a reminder, no need to discuss.)
 - b. Wood Sales? Doug input too.
 - c. New industry contacts?
- I. Director-at-Large: Wood Rat – Doug Reynolds
 - a. Harvests this year
 - b. What is the projected quantity and quality of wood for upcoming events: Picnic, Symposium & Christmas Party
- J. Director-at-Large: Pat McCart
- K. Director-at-Large: Jim Higgins – Photographer

VII. Monthly Meeting Discussion

- A. “Hot Wash” – David Best – “Best Techniques”

F. VIII. Old Business

XI. New Business Anything I may have forgotten?

- Good of the Order?
- Adjournment

Corrected April 2025 Treasurer's report - 7 pages



KeyBank National Association
 Account Analysis, OH-01-51-2005
 4910 Tiedeman Road
 Brooklyn, OH 44144-2338

Account Analysis Statement

April 2025

*SOUTH PUGET SOUND WOODTURNERS
 1208 39TH AVE SE
 PUYALLUP WA 98374-2267

Relationship Overview : *SOUTH PUGET SOUND WOODTURNERS

Balance Summary	
Average Ledger Balance	\$0.00
LESS: Average Float	(\$0.00)
Average Collected Balance	\$0.00
Average Positive Collected Balance	\$0.00
Balance Available to Support Services	\$0.00
LESS: Balance Needed To Support Services	(\$0.00)
Balance Deficiency/Surplus for Eligible Services	\$0.00

Billing Information	
Settlement Cycle	Monthly
Payment Method	Direct Debit
Billing Account	XXXXXXXX1893
Days in the Month	30

Service Charge Summary	
Service Charges Eligible for Earnings Credit	\$0.00
LESS: Earnings Credit Allowance	\$0.00
Service Charges Due	\$0.00

Trend Analysis[^]								
<i>Months</i>	<i>Average Ledger Balance</i>	<i>Average Collected Balance</i>	<i>Balance Available to Support Services</i>	<i>Balance Needed to Support Services</i>	<i>Service Charges Eligible for Earnings Credit</i>	<i>Earnings Credit Allowance</i>	<i>Direct Service Charges</i>	<i>Service Charges Due</i>
APR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MAR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEB	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
JAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
YTD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

[^] All numbers in this section are rounded to the nearest whole dollar

Please contact your Account Officer or the Commercial Business Banking Center at 1-800-821-2829 with questions.

Account Officer: Alaina Esquivel Valenciano
 Center: 5714747 CN



Account Analysis Statement

April 2025

Relationship Summary

Relationship Overview : *SOUTH PUGET SOUND WOODTURNERS

Accounts in Relationship: 1

Accounts Analyzed ^							
Account Number	Account Name	Earnings Credit Rate	Balance Needed to Support Services	Balance Available to Support Services	Service Charges Eligible for Earnings Credit	Direct Service Charges	Earnings Credit Allowance
471471011893	*SOUTH PUGET SOUND	0.30%	\$0	\$0	\$0	\$0	\$0
Total			\$0	\$0	\$0	\$0	\$0

^ All numbers in this section are rounded to the nearest whole dollar

* Notes the billing account for the relationship

Service Activity Summary		
Service Codes	Services	Total Service Charges
Total		\$0.00

Service Activity Details					
Service Codes	Services	Quantity	Unit Price	Total Service Charges	Balance Needed To Support Services
Total				\$0.00	\$0.00

Budget YTD - 2024
1/1/2024 through 12/31/2024 Using 2025 SPSW

Category	1/1/2024 Actual	Budget	12/31/2024 Difference
INCOME	8,668.65	13,998.10	-5,329.45
Donation	290.00	6,340.00	-6,050.00
Lathe	0.00	6,000.00	-6,000.00
Wood Sales	290.00	340.00	-50.00
Membership	2,898.00	1,711.50	1,186.50
Everything Else	0.00	-8,051.50	-8,051.50
Sales	4,093.65	3,403.84	689.81
Store Sales	4,093.65	3,403.84	689.81
Wood Auction Sales	1,387.00	2,542.76	-1,155.76
Everything Else	0.00	-5,946.60	-5,946.60
EXPENSES	5,556.29	7,293.02	1,736.73
AAW Liaison DL	0.00	0.00	0.00
Advertising	506.08	0.00	-506.08
AV Media DL	593.60	544.06	-49.54
Director at Large	0.00	0.00	0.00
Industry Coordinator DL	411.10	442.86	-31.76
Auto & Transport	49.50	55.00	-5.50
Holiday Party Gifts	300.00	275.00	-25.00
Lathe Maintenance	61.60	112.86	-51.26
Membership Director	42.66	65.00	-22.34
President	631.78	275.00	-356.78
Club Members Benefits	209.63	0.00	-209.63
Event Supplies	56.89	275.00	-218.11
Printing	357.83	0.00	-357.83
Secretary	0.00	0.00	0.00
Social Media Director	0.00	0.00	0.00
Everything Else	217.06	275.00	-57.94
Store Director DL	1,275.84	1,870.00	-594.16
Supplies	1,275.84	1,870.00	-594.16
Everything Else	1,275.84	1,870.00	-594.16
Treasurer	1,045.23	4,096.10	-3,050.87
Admin	109.33	150.00	-40.67
Everything Else	0.00	3,946.10	-3,946.10
Facilities	-36.89	2,450.00	-2,486.89
Fees & Charges	39.79	240.00	-200.21

5/13/2025

Budget YTD - 2024
1/1/2024 through 12/31/2024 Using 2025 SPSW

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Category	1/1/2024 Actual	Budget	12/31/2024 Difference
Insurance	681.00	749.10	68.10
Subscriptions	0.00	55.00	55.00
Tax Filing	70.00	20.00	-50.00
Vice President Programs	1,050.00	0.00	-1,050.00
Webmaster Director	0.00	0.00	0.00
Wood Rat DL	0.00	0.00	0.00
Net Difference:	3,112.36	6,705.08	-3,592.72

Monthly Income/Expense Summary - Apr 2025

4/1/2025 through 4/30/2025

Category	4/1/2025- 4/30/2025
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INCOME

Membership Sales	90.00
Store Sales	169.59
TOTAL Sales	169.59
Workshops Fee Collection	640.00
TOTAL INCOME	899.59

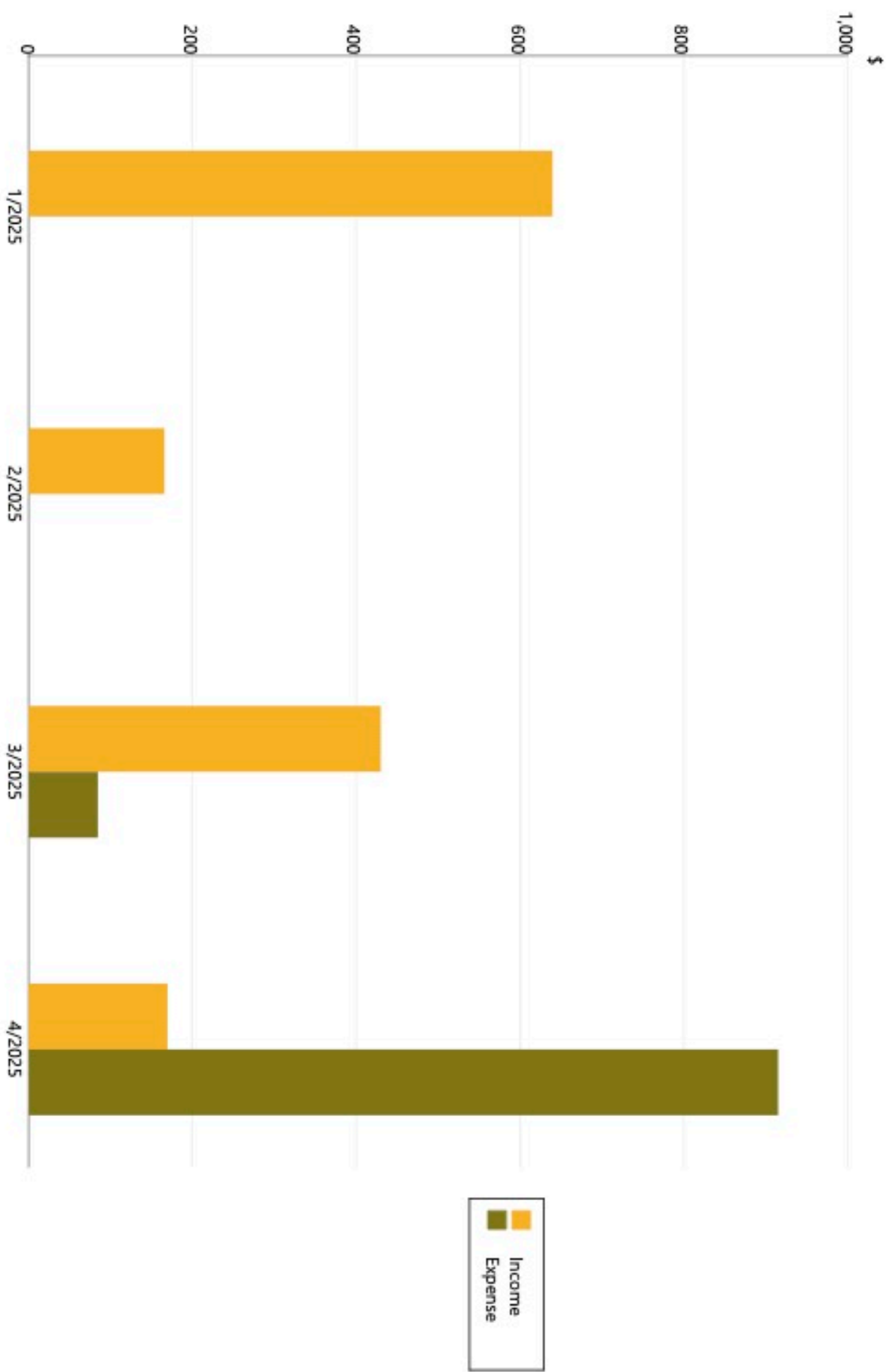
EXPENSES

Uncategorized	43.79
Store Director DL	
Supplies	
Store Inventory	915.38
TOTAL Supplies	915.38
TOTAL Store Director DL	915.38
Treasurer	
Insurance	727.00
TOTAL Treasurer	727.00
TOTAL EXPENSES	1,686.17

OVERALL TOTAL **-786.58**

Store Sales and Supplies YTD

1/1/2025 through 4/30/2025



Store Sales and Supplies YTD

1/1/2025 through 4/30/2025

Category	1/1/2025- 1/31/2025	2/1/2025- 2/28/2025	3/1/2025- 3/31/2025	4/1/2025- 4/30/2025	OVERALL TOTAL
INCOME					
Sales	640.00	166.00	430.00	169.59	1,405.59
TOTAL INCOME	640.00	166.00	430.00	169.59	1,405.59
EXPENSES					
Store Director DL	0.00	0.00	84.73	915.38	1,000.11
TOTAL EXPENSES	0.00	0.00	84.73	915.38	1,000.11
OVERALL TOTAL	640.00	166.00	345.27	-745.79	405.48

Updated April 2025 Budget report – 2 pages

5/13/2025

Budget YTD - 2024
1/1/2024 through 12/31/2024 Using 2025 SPSW

Page 1

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Webmaster Director	0.00	0.00	0.00
Wood Rat DL	0.00	0.00	0.00
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