South Puget Sound Woodturners Virtual Board of Directors Meeting

September 9, 2025

I. Call to Order – President Kathy Garlick called the meeting to order at 7:00 pm. Present were the following board members: Kathy Garlick, President; Ed White, Vice President/Programs; Pam Parson, Treasurer; Terry Brobert, Membership; Tim Spaulding, Webmaster; John Howard, Store Sales; Ethan Green Industry Coordinator; Kent Horton, AAW Liaison; Ramon Lyn, AV/Zoom Technology; Doug Reynolds, Wood Rats; Michael Poirier, Mentorship; Pat McCart, At Large.

II. Determination of Quorum (at least eight BOD members present) - 12

III. Approval of previous Board Minutes from August 12, 2025 – The minutes from the last board meeting (08/12) were published by Secretary Mark Gilbert. Motion by Doug Reynolds, seconded by Pat McCart, to approve the minutes as published. The motion carried.

IV. Future Demonstrations at General Membership Meetings -

a.	Sept 18	Mini-Symposium
b.	Oct 16	Craig Timmerman – Multi-axis Weed Pot
c.	Nov 20	Mike Poirier - All about Sharpening
d.	Dec 18	Holiday Party

V. Executive Board Reports –

President - Kathy Garlick,

- a. 2026 Facility Rental coordinating with facility contact about 2026 planning. Pricing is not yet available. We requested our dates for General Meetings. More date requests are in work.
- b. Fair & Lathe update Jet lathe was making ticking noises and cause is yet to be determined. To be examined after the Fair is completed.
- c. October President's Challenge: Lidded Box

Vice President – Ed White,

a. Mini Symposium – Requirements for the Mini Symposium were reviewed and logistics

coordinated.

b. October Demonstration – Craig Timmerman Multi-axis Weed Pot

Secretary – Mark Gilbert, not available.

Treasurer – Pam Parson,

a. Treasurer's Report: August treasury report is attached to these meeting minutes.

VI. Directors Reports –

Membership – Terry Broberg, 106 members currently. Time to order membership cards for 2026. Dealers offering discounts to our members are listed on the back of our membership cards.

Webmaster & Social Media – Tim Spaulding, Receiving requests of woodturners who would do custom work. Examples included custom size and shaped finials, special awards, larger architectural items. Ed White recommended we put something in our Newsletter, and/or make announcements at periodic General Meetings to give members an opportunity to identify their interest in supporting custom requests. For the moment Tim will send such requests to the SPSW Board and we can help channel them to interested turners.

Logging onto the SPSW website can now be done using Google or Facebook credentials in addition to our historical practices.

Store Sales – John Howard,

- a. Store Sales Going well. We're taking in more than we're spending.
- b. WA State Fair liaison 2026 Liaison for 2026 will be Ramon Lyn. This year's fair has been going pretty well but certain days have been unusually slow which may have been due to an escalator failure impeding access.
- c. 2026 Slate of Officers & Board of Directors Attendees verbally reviewed who is interested in staying on the Board and who is interested in a transition.

AAW Liaison – Kent Horton, nothing to report

AV Coordinator & Zoom Tech – Ramon Lyn, nothing to report

Mentorship – Michael Poirier, Kent Horton shared that the Tuesday sessions in White Center have been consistently attended by three people recently and have been very instructive. Kathy shared positive feedback about recently visiting Chuck Burke's session. Other examples were very positive experiences and members are finding these mentoring sessions to be fun, social, and educational.

Industry Coordinator – Ethan Green, Have been in contact with the Empty Bowls people. Kathy is inviting them to come to an SPSW General Meeting to announce the effort and

answer questions. Currently the bowls would need to be ready in February 2026.

Has been receiving very positive encouragements on coordinations with industry but is encouraging others to become similarly involved if they wish.

There are 10 people signed up for Ethan's band saw class in planning for 2026.

Wood Rats – Doug Reynolds, Recently had one harvest of a maple with few wood rats attending and was very good wood.

Director At Large – Pat McCart, The Fair has been good – hundreds of turned tops have been gifted this year. We need to have our items out front where people can see them more easily.

VII. Monthly Meeting Discussion -

Demonstrator – Kathleen Duncan demonstrated Piercing (example - a small umbrella piercing); comments included that it was a wonderful demonstration, a really good demonstration, and it covered a lot of material. It was well attended – "standing room only".

VIII. Old Business -

- a. Earmarking funds for equipment/tools we have donations and lathe sales for replacements/new Not discussed at today's meeting.
- b. Christmas Party raffle gifts. We need to start thinking of them. Not discussed at today's meeting.
- **IX. New Business** Olympia Club setup for small portable lathes. This will be discussed more in a future meeting including available pictures.
- X. Good of the Order Nothing raised
- **XI. Adjournment** Motion to adjourn the meeting at 8:19 pm by John Howard, seconded by Ethan Green. Motion carried.

Respectfully submitted by

Mark Gilbert, Secretary

South Puget Sound Woodturners Board of Directors Meeting Agenda

(Virtual Meeting, September 9, 2025)

- I. Call to Order
- II. Determination of Quorum (at least 8 BOD members present)
- III. Approval of Minutes from August 12, 2025
 - A. Any additions, corrections or deletions
 - B. Motion to accept?
- IV Duncan. Future Demonstrations at General Membership Meetings September Mini Symposium:
- V. Executive Board
 - A. President: Kathy Garlick
 - a. 2026 Facility Rental
 - b. Fair & Lathe update
 - c. October President's Challenge: Lidded Box
 - C. Vice President: Ed White
 - a. Mini Symposium
 - b. October Demonstration
 - c. 2026 Demonstration Schedule & Workshops
 - D. Secretary: Mark Gilbert
 - E. Treasurer: Pam Parson
 - a. Treasurer's Report: August
- VI. Board of Directors
 - A. Membership Terry Broberg
 - B. Newsletter Suzette Edwards
 - C. Webmaster/Social Media Tim Spaulding
 - D. Store Sales John Howard
 - a. Store Sales
 - b. Washington State Fair Liaison 2026
 - c. 2026 Slate of Officers & Board of Directors
 - E. Director-at-Large: AAW Liaison Kent Horton
 - F. Director-at-Large: AV Coordinator Ramon Lyn
 - G. Director-at-Large: Mentoring Michael Poirer
 - H. Director-at-Large: Industry Coordinator & Outreach Coordinator Ethan Green
 - a. Band Saw Class offering
 - b. Empty Bowls
 - I. Director-at-Large: Wood Rat Doug Reynolds
 - J. Director-at-Large: Pat McCart
 - K. Director-at-Large: Jim Higgins Photographer -

• "Hot Wash" – Kathleen Duncan– demonstration

•

VIII. Old Business

- Earmarking funds for equipment/tools we have donations and lathe sales for replacements/new. See email from Ramon Lyn.
- Christmas Party raffle gifts. We need to start thinking of them.

XI. New Business

- Anything I may have forgotten?
- Good of the Order?
- Adjournment

Business Banking Statement August 26, 2025 page 1 of 2

471471011893

1 31 T 147 00000 R 58 AO SOUTH PUGET SOUND WOODTURNERS 26228 173RD AVE SE COVINGTON WA 98042-8352

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)
Dial 711 for TTY/TRS

Enroll in Online Banking today at Key.com.
Access your available accounts, transfer funds and view your transactions right from your PC.

KeyBank Basic Business Checking	471471011893
SOUTH PUGET SOUND WOODTURNER	RS

Beginning balance 7-25-25	\$7,239.92
5 Additions	+1,848.30
2 Subtractions	-426.27
Ending balance 8-26-25	\$8,661,95

Additions

Deposits Date	Serial #	Source	
7-30		Deposit Branch 0133 Washington	\$45.00
7-30		Deposit Branch 0133 Washington	85.00
7-30		Deposit Branch 0133 Washington	1,582.00
8-7		Square Inc Sq250807	43.39
8-25		Square Inc Sq250825	92.91
		Total additions	\$1,848.30

Subtractions

Paper Checks * check missing from sequence

Check	Date	Amount
1361	8-25	\$400.00

Paper Checks Paid \$400.00

Withdrawals Date	Serial #	Locatio	on			
8-13		POS	Mac Amazon.Com*Ao3	Seattle	WA	\$26.27
		Total	subtractions			\$426.27

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

KeyBank Customer Disputes NY-31-55-0228 555 Patroon Creek Blvd Albany, NY 12206

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV - Transfer to Savings Account AFER FROM SAV

Transfer from Savings Account

XFER FROM CKG

Transfer from Checking Account

Transfer from Checking Account

Transfer from Checking Account

Transfer from Checking Account

Transfer from Checking Account ADV CR CARD - Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH 44101-4825

In your letter, give us the following information:

- Account Information: Your name and account number.
- Dollar Amount: The dollar amount of the suspected error.

 Description of the Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that except other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for
- the remainder of your balance. We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is Average Daily Balance method (salance subject to interest rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department P.O. Box 94518 Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

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BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

 Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- · Checks or other deductions shown on our statement that you have not already entered.
- The "Service charges", if any, shown on your statement.

Enter into your check register and ADD:

- · Deposits or other credits shown on your statement that you have not already entered.
- · The "Interest earned" shown on your statement, if any.

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то	TAL →	s		This amount should agree with your check register balance.							

Budget YTD - 2025 1/1/2025 through 12/31/2025 Using 2025 SPSW

9/9/2025

12/31/2025 Difference	-4,199.12	-4,590.00	-4,250.00	938.50	-577.86	-1,050.86	133.00	30.24	-6,286.60	3,835.49	00.00	00.00	341.74	00'0	290.10	52.24	2.24	00'0	125.00	112.86	00'0	437.35	123.94	38.50	00.00	20.44	240.00	672.18	233,31	233,31	00.00	217.97	154.00	00.00	00.00
- Budget	13,998.10	6,340.00	6,000.00	1,711.50	3,403.84	3,403.84	340.00	2,542.76	-6,286.60	10,903.93	00.00	00.00	544.06	00.00	487.35	99.49	49.49	00.00	275.00	112.86	00.00	437.35	138.54	38.50	00.00	35.04	240.00	818.11	233,31	233,31	00.00	275.00	242.90	00.00	00.00
1/1/2025 Actual	9,798.98	1,750.00	1,750.00	2,650.00	2,825.98	2,352.98	473.00	2,573.00	0.00	7,068.44	00.00	00.00	202.32	00.00	197.25	47.25	47.25	00.00	150.00	00.0	00.00	00.00	14.60	00.00	00.00	14.60	00.00	145.93	00.0	00.0	00.00	57.03	88.90	00.00	00.00
Category	INCOME	Donation	Lathe	Membership	Sales	Store Sales	Wood Sales	Wood Auction Sales	Everything Else	EXPENSES	AAW Liaison DL	Advertising	AV Media DL	Director at Large	Industry Coordinator DL	Auto & Transport	Licensing	Maintenance	Holiday Party Gifts	Lathe Maintenance	Lathe New	Everything Else	Membership Director	Membership Printing	Name Tags	Postage For Membership	Mentoring DL	President	Club Members Benefits	Gifts	Woodworking Tools	Event Supplies	Member Equipment Maintenance	Printing	Secretary

Budget YTD - 2025 1/1/2025 through 12/31/2025 Using 2025 SPSW

9/9/2025

12/31/2025 Difference	0.00	517.90	1,235.99	1,235.99	1,266.79	-30.80	0.00	00.00	217,05	3,753.97	204.87	0.00	0.00	144.79	22.10	2.29	00.00	439.49	480.00	00.00	-40.51	275.00	00.00	0.00	0.00	-363,63
- Budget	00.00	517.90	2,266.90	2,266.90	2,266.90	00.00	00.00	00.00	3,753.97	3,753.97	2,654.87	00.00	2,450.00	240.00	749.10	22.00	20.00	2,380.00	1,675.00	705.00	00.00	275.00	00.00	00.00	0.00	3,094.17
1/1/2025 Actual	00.00	0.00	1,030.91	1,030.91	1,000.11	30.80	00'0	0.00	3,536.92	0.00	2,450.00	00'0	2,450.00	95.21	727.00	52.71	20.00	1,940.51	1,195.00	705.00	40.51	00.00	00.00	00'0	00.00	2,730.54
Category	Social Media Director	b>Everything Else	Store Director DL	Supplies	Store Inventory	Store Supplies	Other Supplies	b>Everything Else	Treasurer	Everything Else	Facilities	Maintenance	Meeting Place Rental	Fees & Charges	Insurance	Subscriptions	Tax Filing	Vice President Programs	Demonstrator Fees	Workshops	Everything Else	Webmaster Director	Website Domain	Wood Rat DL	Everything Else	Net Difference:

Monthly Income/Expense Summary - Aug 2025 8/1/2025 through 8/31/2025

9/9/2025

	8/1/2025-
Category	8/31/2025
INCOME	
Membership	45.00
Sales	
Store Sales	188.00
Wood Sales	40.00
TOTAL Sales	228.00
TOTAL INCOME	273.00
EXPENSES	
Uncategorized	1.61
AV Media DL	26.27
Treasurer	
Fees & Charges	
Square Fee	3.09
TOTAL Fees & Charges	3.09
TOTAL Treasurer	3.09
Vice President Programs	
Demonstrator Fees	400.00
TOTAL Vice President Programs	400.00
TOTAL EXPENSES	430.97

-157.97

OVERALL TOTAL

Store Sales and Supplies YTD 1/1/2025 through 8/31/2025

90000		070711	1/ 1/2027 tillougii 0/3 1/2023				
11912025	1/1/2025-	2/1/2025-	3/1/2025-	4/1/2025-	5/1/2025-	6/1/2025-	7/1/2025-
Category	1/31/2025	2/28/2025	3/31/2025	4/30/2025	5/31/2025	6/30/2025	7/31/2025
INCOME							
Sales	640.00	166.00	430.00	169.59	71.00	497.00	191.39
TOTAL INCOME	640.00	166.00	430.00	169.59	71.00	497.00	191.39
EXPENSES							
Store Director DL	0.00	00.00	84.73	915.38	00.00	30.80	0.00
TOTAL EXPENSES	00'0	00'0	84.73	915.38	00'0	30.80	00'0
OVERALL TOTAL	640.00	166.00	345.27	-745.79	71.00	466.20	191.39

Store Sales and Supplies YTD 1/1/2025 through 8/31/2025

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707/1	OVERALL		2,352,98	2,352.98		1,030.91	1,030.91		1,322.07
	8/1/2025- 8/31/2025 [—]		188.00	188.00		00.0	00'0		188.00
9/9/2025	Category	INCOME	Sales	TOTAL INCOME	EXPENSES	Store Director DL	TOTAL EXPENSES		OVERALL TOTAL