

South Puget Sound Woodturners

Virtual Board of Directors Meeting

February 11, 2025

I. Call to Order – Vice President Ed White called the meeting to order at 7:03 pm and co-led the meeting with President Kathy Garlick throughout. Present were the following board members: Kathy Garlick, President; Ed White, Vice President/Programs; Mark Gilbert, Secretary; Pam Parson, Treasurer; Suzette Edwards, Newsletter; Terry Broberg, Membership; Tim Spaulding, Webmaster; John Howard, Store Sales; Ethan Green Industry Coordinator; Kent Horton, AAW Liaison; Ramon Lyn, AV/Zoom Technology; Doug Reynolds, Wood Rats; Michael Poirier, Mentorship; Pat McCart, At Large; Jim Higgins, At Large.

II. Determination of Quorum (at least eight BOD members present) – 15

III. Approval of previous Board Minutes from January 14, 2025 – The minutes from the last board meeting (01/14) were published by Secretary Mark Gilbert. Motion by John Howard, seconded by Ethan Green to approve the minutes as published. The motion carried.

IV. Future Demonstrations at General Membership Meetings –

- a. Feb 20th Jay Sheppard – Finishing
- b. Mar 20th Mini-Symposium
- c. Apr 17th Dave Best – up to 5 of the examples receiving votes by members
- d. May 15th Kevin Jesequel – Olla Forms
- e. May 16th Workshop - tbd
- f. June 12-15 AAW International Symposium – St. Paul Minnesota
- g. June 19th Ed White – Off Axis Turning
- h. July Annual Picnic/Auction at Almendinger location

V. Executive Board Reports –

President – Kathy Garlick,

a. WoO (Woodturners of Olympia club) email re: wood sale this Saturday; should we advertise? John Howard moved that we send out their wood sale announcement and help them any way we can. Pat McCart seconded the motion. The motion passed. Kathy will

get information to Tim and Tim will send out an emailing to the membership.

b. Next President's Challenge: April (experienced turner) Ideas to consider include Miniature, Hollow Form, Goblet, Sphere, An object that has 3 or more parts that go together, that are in harmony like platter, goblet, and spoon, stool that has multiple parts that go together, etc.; not a segmented piece. Group discussion settled on a Hollow Form for the April challenge. Must be completed, signed and dated in 2025.

Vice President – Ed White,

a. Banking presentation (money market, clover) with Pam – see notes under Treasurer portion of the Minutes below.

b. February Demonstration is by Jay Shephard on Finishes

c. Mini Symposium in March, discussion reviewed the demonstrators, subjects, resources needed, and logistics.

d. SPSW Equipment Expansion Proposal (see 3 pages attached to these minutes after the Treasurer's report).

Secretary – Mark Gilbert, nothing to raise

Treasurer – Pam Parson,

a. Treasurer's Report – see pages attached to these minutes

b. Banking Presentation with Ed; see page attached to these minutes at the end; Meeting discussion covered cost and service aspects of the potential change to use Clover versus continuing the existing arrangements using Square. Tim, Pam and Ramon to talk offline about Square versus Clover.

Meeting discussion also addressed the potential for better interest rates on the bank account balance. John Howard moved that we move \$5,000.00 (a minimum amount for this account) into a Money Market account to take advantage of better interest rates on part of our bank balance. Ed White seconded the motion. The motion carried.

VI. Directors Reports –

Membership – Terry Broberg, We have 72 members as of today. Will not be at the meetings in March or April.

Newsletter – Suzette Edwards, Not much regarding the Newsletter but there was confusion that is requiring a retraction – Terry Broberg did not win 1st place for the President's Challenge.

Webmaster & Social Media – Tim Spaulding, Will support working with Ed, Pam, Ramon, and others as appropriate in evaluations of the banking considerations for the use Clover or Square.

Store Sales – John Howard, Store Sales; The cans for Anchorseal are considerably more expensive than previously so we're exploring options such as refunding some cost to people when they can provide a suitable container. Will report on the result of this effort. Need help at the Club Sales table – especially people with the ability to help with Square transactions.

AAW Liaison – Kent Horton, AAW Symposium coming up in June. No requests for Club discount so far. There is an Oregon Symposium March 14th – 16th that is highly recommended.

AV Coordinator & Zoom Tech – Ramon Lyn, Nothing to raise

Mentorship – Michael Poirier, Five new members came to the Monday meeting. Discussion included considering SPSW providing some supplies to effectively reimburse for the goods (e.g. glue, sandpaper, finishes, etc.) that are bought by Mike and consumed by the Monday meeting attendees. Mike will review some types of materials and quantities for follow-up at a future Board meeting.

Industry Coordinator & Outreach Coordinator – Ethan Green, Empty Bowls are to be gathered at the next SPSW General Meeting. Currently awaiting coordination of the schedule for the bowls to be collected. They will price the bowls.

Request to correct the Newsletter to reflect the change of Industry Coordinator from Pat McCart to Ethan Green – correction in progress during this meeting.

Wood Rats – Doug Reynolds, Great year for harvests to date. This year we have already harvested Maple, Birch, Plum, Oak and Ash. We have a pending harvest of Garry Oak.

Director At Large – Pat McCart, Will be unavailable for March and April. The club trailer will be under the care of Wayne Wells, Wayne's son, and Dave Peters during Pat's absence.

Director At Large – Jim Higgins, Plan to be taking pictures at the February meeting.

VII. Monthly Meeting Discussion –

Demonstrator – Jimmie Allen - Tool Handles; Feedback was very positive. Of particular note was his use of a die. He used a very large skew and some people interpreted this as a need for a large skew but the large size is not required.

Jimmie donated the tool handle he made and it was to be given to someone from a list of people who would sign up - - there were 74 people signed up hoping to receive it. That drawing will be held at the upcoming General Meeting.

VIII. Old Business – nothing raised

IX. New Business – Based on recent questions here's a reminder of the monthly General Meeting schedule:

5:30pm – 6:30pm Social time

6:30pm – 7:00pm Announcements and Club Business (includes President's
Challenge and Show-and-Tell)

Demonstrator target start between 7:00pm and 7:15pm

Demonstration Completion is expected between 8:30pm and 9pm

X. Good of the Order – nothing raised

XI. Adjournment – Motion to adjourn the meeting at 8:48 pm by Pat McCart, seconded by Ramon Lyn. Motion carried.

Respectfully submitted by

Mark Gilbert, Secretary

South Puget Sound Woodturners
Board of Directors Meeting Agenda
(Virtual Meeting, February 11 , 2025)

I. Call to Order

II. Determination of Quorum (at least 8 BOD members present)

III. Approval of Minutes from January 14, 2024

A. Any additions, corrections or deletions?

B. Motion to accept?

IV. Future Demonstrations at General Membership Meetings

February: -Finishes

V. Executive Board

A. President: Kathy Garlick – President’s Challenge

a. Future of the President’s Challenge Schedule

b. WoO email re: wood sale THIS Saturday; should we advertise?

c. Next Challenge: April: (experienced turner) Miniature, Hollow Form, Goblet, Sphere? An object that has 3 or more parts that go together, that are in harmony like platter, goblet and spoon, stool that has multiple parts that go together, etc.; not a segmented piece. All ideas to discuss.

B. Vice President: Ed White

a. Banking presentation (money market, clover) with Pam

b. February Demonstration Jay Shephard Finishes; Cost?

c. Mini Symposium

C. Secretary: Mark Gilbert

D. Treasurer: Pam Parson

a. Treasurer’s Report

b. Banking Presentation with (clover) Ed

VI. Board of Directors

A. Membership - Terry Broberg not at club meeting in February or March. Need help with membership table.

B. Newsletter - Suzette Edwards

C. Webmaster/Social Media - Tim Spaulding; Square Reporting

D. Store Sales – John Howard

a. Store Sales

E. Director-at-Large: AAW Liaison – Kent Horton

F. Director-at-Large: AV Coordinator – Ramon Lyn

G. Director-at-Large: Mentoring – Michael Poirer

H. Director-at-Large: Industry Coordinator & Outreach Coordinator – Ethan Green

a. Empty Bowls

I. Director-at-Large: Wood Rat – Doug Reynolds

a. Harvests this year

J. Director-at-Large: Pat McCart (vacation)

K. Director-at-Large: Jim Higgins – Photographer (vacation)

VII. Monthly Meeting Discussion

A. “Hot Wash” – Tool Handles with Jimmie Allen

VIII. Old Business

A.

XI. New Business Anything I may have forgotten?

- Good of the Order?
- Adjournment



Merchant Account ID: P2NYGXAWF92XJ

PayPal ID: paypal@spswoodturners.org

1/1/25 - 1/31/25

Activity Summary (1/1/25 - 1/31/25)

	USD
Beginning Available Balance	42.94
Payments received	135.00
Payments sent	0.00
Withdrawals and Debits	-42.94
Deposits and Credits	0.00
Fees	-6.18
Ending Available Balance	128.82



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
January 28, 2025
page 1 of 2

471471011893

2 31 T 147 00000 R 58 AO
SOUTH PUGET SOUND WOODTURNERS
26228 173RD AVE SE
COVINGTON WA 98042-8352

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Enroll in Online Banking today at Key.com.
Access your available accounts, transfer funds and view your transactions right from your PC.

KeyBank Basic Business Checking 471471011893
SOUTH PUGET SOUND WOODTURNERS

Beginning balance 12-26-24	\$15,673.87
5 Additions	+1,663.52
3 Subtractions	-2,484.60
Ending balance 1-28-25	\$14,852.79

Additions

<u>Deposits</u>	<u>Date</u>	<u>Serial #</u>	<u>Source</u>	
	1-2		Paypal Transfer	\$42.94
	1-21		Square Inc Sq250120	460.58
	1-22		Deposit Branch 0133 Washington	215.00
	1-22		Deposit Branch 0133 Washington	445.00
	1-22		Deposit Branch 0133 Washington	500.00
Total additions				\$1,663.52

Subtractions

Paper Checks * check missing from sequence

<u>Check</u>	<u>Date</u>	<u>Amount</u>	<u>Check</u>	<u>Date</u>	<u>Amount</u>
1348	1-17	\$2,450.00	1349	1-16	14.60
Paper Checks Paid					\$2,464.60

<u>Withdrawals</u>	<u>Date</u>	<u>Serial #</u>	<u>Location</u>	
	1-24		WA Secretary of State Tumwater WA	\$20.00
Total subtractions				\$2,484.60

Monthly Income/Expense Summary - Jan 2025

1/1/2025 through 1/31/2025

Category	1/1/2025- 1/31/2025
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INCOME

Donation	500.00
Lathe	
TOTAL Donation	500.00
Membership	580.00
Sales	
Store Sales	675.58
TOTAL Sales	675.58
TOTAL INCOME	1,755.58

EXPENSES

Uncategorized	0.00
Membership Director	
Postage For Membership	14.60
TOTAL Membership Director	14.60
Treasurer	
Facilities	
Meeting Place Rental	2,450.00
TOTAL Facilities	2,450.00
Fees & Charges	
PayPal	6.18
TOTAL Fees & Charges	6.18
Tax Filing	20.00
TOTAL Treasurer	2,476.18
TOTAL EXPENSES	2,490.78

TRANSFERS

FROM Paypal	42.94
TO Keybank	-42.94
TOTAL TRANSFERS	0.00

OVERALL TOTAL	-735.20
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Budget YTD - Last month
1/1/2025 through 1/31/2025 Using 2025 SPSW

Category	Actual	January 2025 Budget	Difference
INCOME	1,755.58	545.00	1,210.58
Donation	500.00	500.00	0.00
Lathe	500.00	500.00	0.00
Wood Sales	0.00	0.00	0.00
Membership	580.00	45.00	535.00
Everything Else	0.00	-545.00	-545.00
Sales	675.58	0.00	675.58
Store Sales	675.58	0.00	675.58
Wood Auction Sales	0.00	0.00	0.00
Everything Else	0.00	0.00	0.00
EXPENSES	2,490.78	2,505.00	14.22
AAW Liaison DL	0.00	0.00	0.00
Advertising	0.00	0.00	0.00
AV Media DL	0.00	0.00	0.00
Director at Large	0.00	0.00	0.00
Industry Coordinator DL	0.00	0.00	0.00
Auto & Transport	0.00	0.00	0.00
Holiday Party Gifts	0.00	0.00	0.00
Lathe Maintenance	0.00	0.00	0.00
Membership Director	14.60	15.00	0.40
President	0.00	0.00	0.00
Club Members Benefits	0.00	0.00	0.00
Event Supplies	0.00	0.00	0.00
Printing	0.00	0.00	0.00
Secretary	0.00	0.00	0.00
Social Media Director	0.00	0.00	0.00
Everything Else	0.00	0.00	0.00
Store Director DL	0.00	0.00	0.00
Supplies	0.00	0.00	0.00
Everything Else	0.00	0.00	0.00
Treasurer	2,476.18	2,490.00	13.82
Admin	0.00	0.00	0.00
Everything Else	0.00	2,490.00	2,490.00
Facilities	2,450.00	2,450.00	0.00
Fees & Charges	6.18	20.00	13.82

Budget YTD - Last month
1/1/2025 through 1/31/2025 Using 2025 SPSW

Category	Actual	January 2025 Budget	Difference
Insurance	0.00	0.00	0.00
Subscriptions	0.00	0.00	0.00
Tax Filing	20.00	20.00	0.00
Vice President Programs	0.00	0.00	0.00
Webmaster Director	0.00	0.00	0.00
Wood Rat DL	0.00	0.00	0.00
Net Difference:	-735.20	-1,960.00	1,224.80

Yearly Budget Comparison - 2025 1/1/2025 through 12/31/2025 Using 2025 SPSW

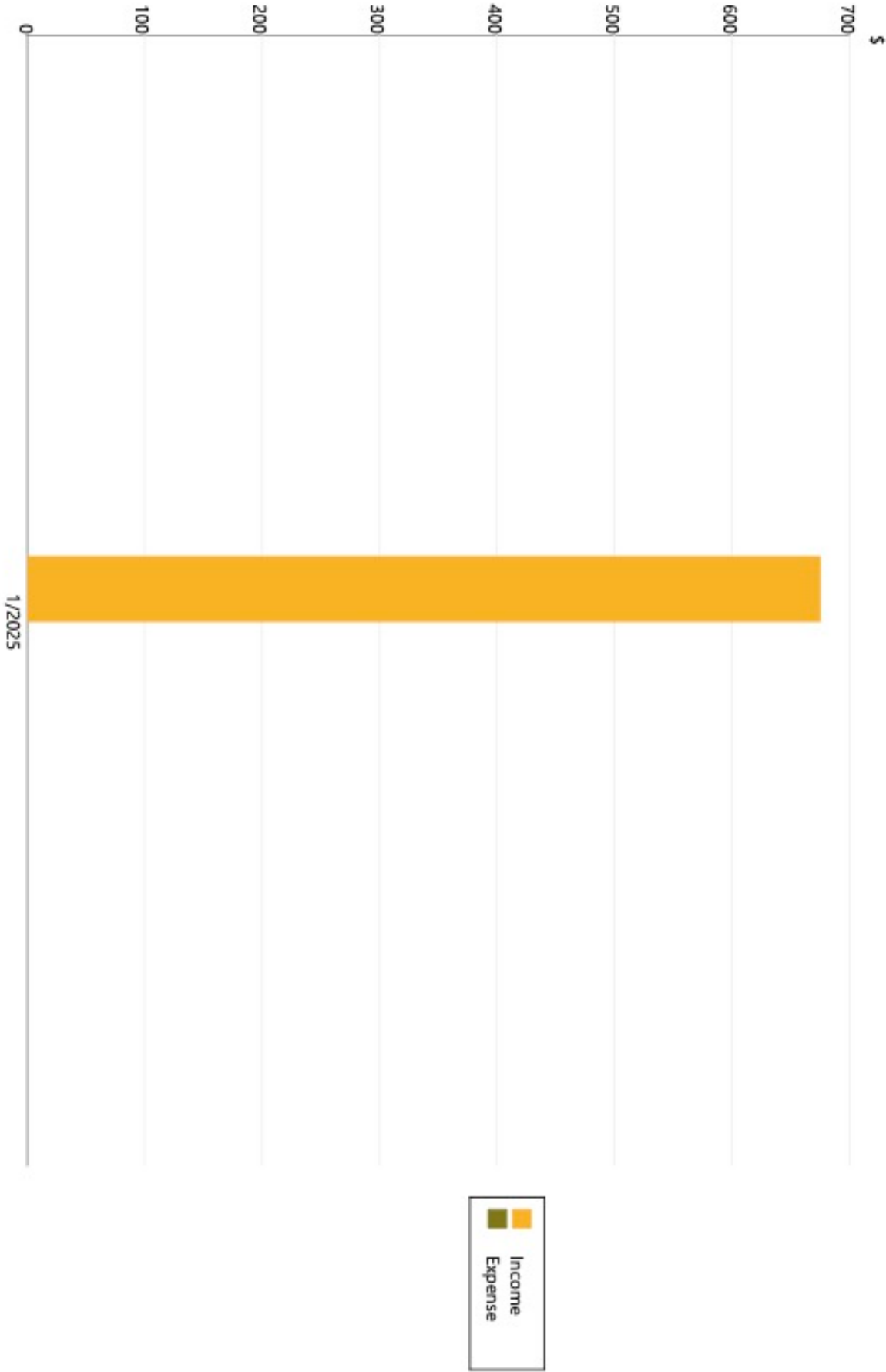
Category	1/1/2025 Actual	Budget	12/31/2025 Difference
INCOME	1,800.58	13,998.10	-12,197.52
Donation	500.00	6,340.00	-5,840.00
Lathe	500.00	6,000.00	-5,500.00
Wood Sales	0.00	340.00	-340.00
Membership	625.00	1,711.50	-1,086.50
Everything Else	0.00	-8,051.50	-8,051.50
Sales	675.58	3,403.84	-2,728.26
Store Sales	675.58	3,403.84	-2,728.26
Wood Auction Sales	0.00	2,542.76	-2,542.76
Everything Else	0.00	-5,946.60	-5,946.60
EXPENSES	2,545.55	7,293.02	4,747.47
AAW Liaison DL	0.00	0.00	0.00
Advertising	0.00	0.00	0.00
AV Media DL	0.00	544.06	544.06
Director at Large	0.00	0.00	0.00
Industry Coordinator DL	0.00	442.86	442.86
Auto & Transport	0.00	55.00	55.00
Holiday Party Gifts	0.00	275.00	275.00
Lathe Maintenance	0.00	112.86	112.86
Membership Director	14.60	65.00	50.40
President	0.00	275.00	275.00
Club Members Benefits	0.00	0.00	0.00
Event Supplies	0.00	275.00	275.00
Printing	0.00	0.00	0.00
Secretary	0.00	0.00	0.00
Social Media Director	0.00	0.00	0.00
Everything Else	0.00	275.00	275.00
Store Director DL	0.00	1,870.00	1,870.00
Supplies	0.00	1,870.00	1,870.00
Everything Else	0.00	1,870.00	1,870.00
Treasurer	2,530.95	4,096.10	1,565.15
Admin	0.00	150.00	150.00
Everything Else	0.00	3,946.10	3,946.10
Facilities	2,450.00	2,450.00	0.00
Fees & Charges	8.24	240.00	231.76

Yearly Budget Comparison - 2025
1/1/2025 through 12/31/2025 Using 2025 SPSW

Category	1/1/2025		12/31/2025 Difference
	Actual	Budget	
Insurance	0.00	749.10	749.10
Subscriptions	52.71	55.00	2.29
Tax Filing	20.00	20.00	0.00
Vice President Programs	0.00	0.00	0.00
Webmaster Director	0.00	0.00	0.00
Wood Rat DL	0.00	0.00	0.00
Net Difference:	-744.97	6,705.08	-7,450.05

Store Sales and Supplies YTD - Jan 2025

1/1/2025 through 1/31/2025



Store Sales and Supplies YTD - Jan 2025

1/1/2025 through 1/31/2025

Category	1/1/2025- 1/31/2025	OVERALL TOTAL
INCOME		
Sales	675.58	675.58
TOTAL INCOME	675.58	675.58
OVERALL TOTAL	675.58	675.58

SPSW Equipment Expansion Proposal

Goals:

- ↯ Establish the ability to provide workshop type learning events in support of our expanding membership
- ↯ Future potential for youth woodturning learning events
- ↯ Three new Jet 1221 lathes acquired in time to support May workshop event
- ↯ Support our local vendors

Proposal:

- ↯ Seek donations from the membership to assist with funding the purchase of new equipment and accessories.
- ↯ Sell lesser used equipment to support this effort (Oneway lathe...)
- ↯ Other creative approaches to raise funds for this effort
- ↯ Use some of our savings to cover the balance of the purchases
- ↯ Support our local suppliers for most or all of this purchase

Storage & transport:

- ↯ **Split approach.** 1) Mount new lathes on boards. Build double shelf transport carts for new lathes. Use trailer space currently occupied by Oneway lathe. 2) As needed, a few members store and transport lathes and equipment during transition or on an ongoing basis
- ↯ **Consideration.** Current trailer braking capacity. Need to avoid overloading the trailer. Should consider adding electric brakes to the trailer.

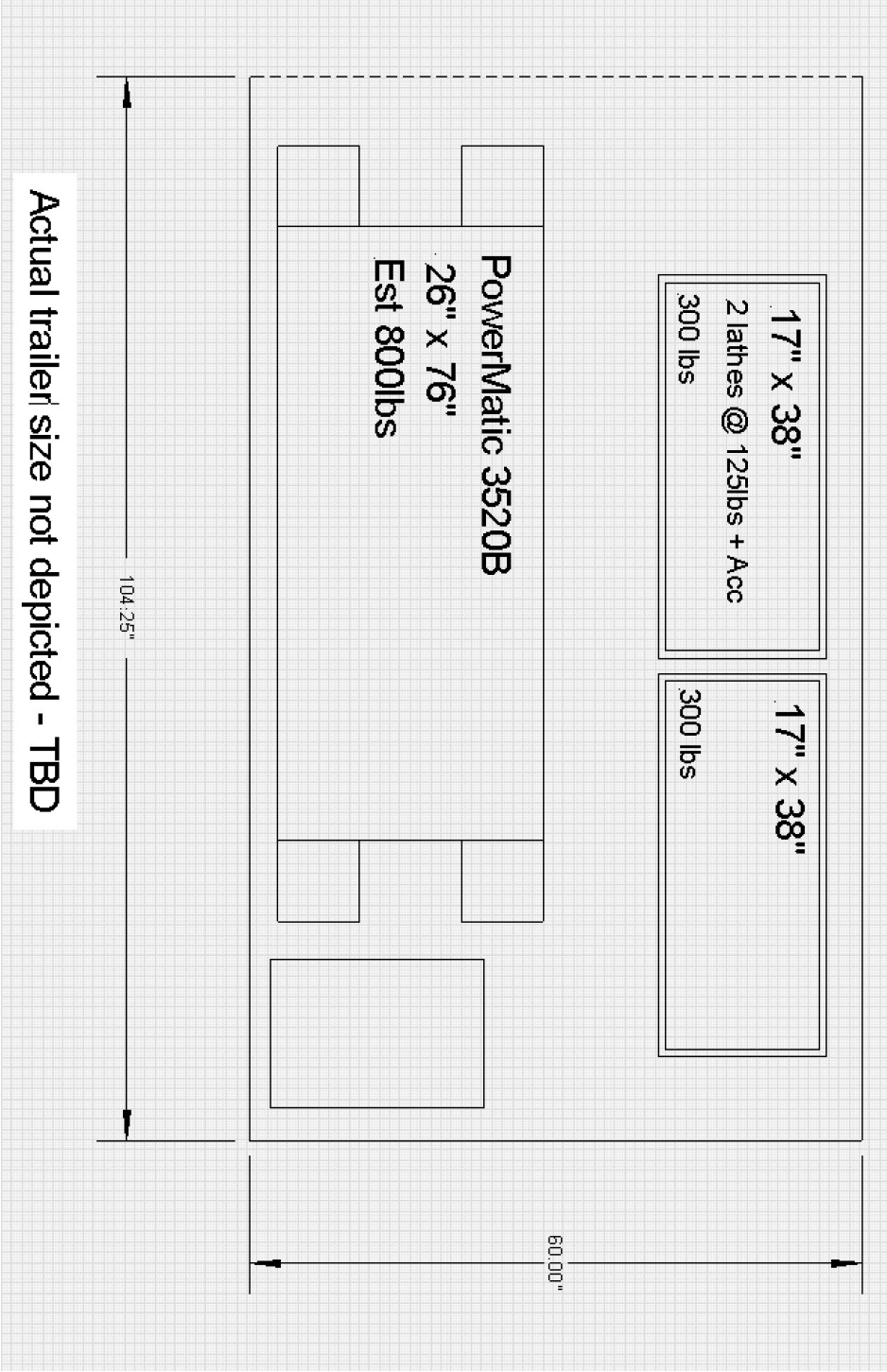
SPSW Equipment Expansion Proposal

Costs:

- ↳ 3 new Jet 1221 Lathes @ \$1000, accessories (starter chucks, ...) 3 @ \$400, mounting boards and transportation cart materials (\$200)
- ↳ Total preliminary estimate: \$4840 including tax.
- ↳ TBD – Trailer brake upgrade

Funding Status

- ↳ **Donations to date:** 1 @ \$500, 1 Jet lathe valued at \$750,
- ↳ Remaining funds needed for purchase \$3590



Actual trailer size not depicted - TBD

**Jet Lathe
Specifications**

- ...
- Height 21-1/4"
- Length: 35-3/4"
- Weight: 125
- Width: 14-1/2"
- ...

SPSW Banking Account Update

Current Bank Account: Basic business checking account, does not earn any interest.

Recommendation: Change to a 'Key Select Money Market Savings' account
Requirements & Benefits:

- ✓ Active savings and a balance over \$5,000 currently offering 2.25% on any funds in the account. **(We qualify)**
 - This is Key Bank's relationship pricing, which can fluctuate with the market.
- Having a full relationship with Key, provides you higher interest rates.
- Safer to keep savings funds in a savings account – (*due diligent, responsible action to better protect our assets*)

Established Key Cashback Credit Card

Benefits:

- **Cashback credit card.** Guaranteed 1.75% cash back on every purchase with an active checking.
- Amount increases to 2% if you are using **Clover Merchant Services**.
- There is no annual fee and there are no limits to the amount of cash back you can earn.

Evaluated Clover Merchant Services

Assessment:

- Clover - Joining Fee \$100, Monthly fee \$16, plus 2.6% + 0.10 per transaction, similar reporting to current
- Square – No joining fee, similar transaction fees
 - ✓ Tim working on reporting needs for Treasurer
- Recommendation: Stay with Square