

South Puget Sound Woodturners

Virtual Board of Directors Meeting

(Virtual Meeting January 9, 2024)

I. Call to Order – President Kathy Garlick called the meeting to order at 7:03 pm. Present were the following board members: Kathy Garlick, President; Ed White, Vice President/Programs; Mark Gilbert, Secretary; Suzette Edwards, Newsletter; Terry Broberg, Membership; Tim Spaulding, Webmaster; John Howard, Store Sales; Pat McCart, Industry Coordinator; Kent Horton, AAW Liaison; Ramon Lyn, AV Coordinator; Michael Poirier, Mentorship; David Best, At Large.

II. Determination of Quorum (at least eight BOD members present) – 12

III. Approval of previous Board Minutes from December 12, 2024 – The minutes from the last board meeting (12/12) were published by Secretary Mark Gilbert. Minutes were also published of the email vote taken April 2023 regarding purchase of a mid-size lathe by the Club using funds donated for the purpose of such purchase. Motion by Terry Broberg to approve the minutes as published, seconded by Ramon Lyn. The motion carried.

IV. Future Demonstrations at General Membership Meetings –

- a. Jan 18th Eileen Collins - Fiber Reactive Dyes
- b. Feb 15th Terry Broberg – Epoxy Rimmed Bowl
- c. Mar 21st Mini-Symposium
- d. Apr 18th Elizabeth Weber – Carving a Wave/Leaf Motif Bowl
- e. May 16th Doug Reynolds – Chucks, Chucks, and More Chucks
- f. June 20th tbd
- g. July 18th Jimmie Allen – Threaded Lidded Boxes
- h. Aug 15th Pat McCart – 3 footed bowls
- i. Sept 19th Mini-Symposium
- j. Oct 17th Trent Bosch – Hollow forms
- k. Nov 21st Eileen Collins – Designing your Custom Logo and The LaserPecker
- l. Dec 19th Annual Holiday Dinner

V. Executive Board Reports –

President – Kathy Garlick, quarter sheet to include reminders: to join the Club, \$40 discount for AAW Symposium in Portland and encourage people to register early, possibly Google hotels near the Oregon Convention Center, Need demonstrators for March Mini-

Symposium

President's Challenge – suggestion of “adding a splash of color” for February challenge

Vice President – Ed White, Latest status of General Meeting demonstrator schedule.

March Mini-Symposium demonstrator discussion sparked an offshoot about Russell Nyman's 50 Nifty Tips N Tricks - resulting list he offered to the Club membership at the end of his demonstration. He had an audience member make the list while the demonstrators were presenting. Kathy will send the list to the Board for review and discussion before this is to be made available to the Club due to concerns with some of the tips/tricks. This may include sending a note back to Russell thanking him for the demonstration and indicating our decisions on the availability to the Club.

Secretary – Mark Gilbert, nothing raised

Treasurer – Pam Parson represented by Kathy Garlick today, Treasurer's report is attached to these minutes. It was noted that the facilities charge is high because we paid for 2024 to get a discount. Areas of discussion included the Store, and budget owner names for items that are addressed by multiple people (e.g. postage and trailer – Pat tows it, Terry stores it, Wayne tows it about 1/3 of the year).

Reminder to all Board members to submit 2024 Budget requests to Pam, even if you have no (i.e. \$0) budget to request.

VI. Directors Reports –

Newsletter – Suzette Edwards, has Kathy's/Terry's latest newsletter change for the criteria required to get a ticket for December drawing (assist with setup for the meeting, cleanup after the meeting, or bring something to Show N Tell). The Newsletter is modified and was sent to Kathy and Tim during this meeting. Will provide Kathy with a pdf of the Store prices to support the generation of a table display for the Store.

Membership – Terry Broberg, Analysis of Membership payment history shows that half of the membership enroll through February. A few trickle in from March through August. We currently have 34 members for 2024 and half of these are New members. This is about 16 behind the pace of last year so we are about half the pace of last year.

One suggestion is to make sure that we talk about the value and purpose of membership. This should be raised at each of the General Meetings. To promote membership we want to identify the advantages – this includes the opportunity to attend meetings via Zoom.

Webmaster & Social Media – Tim Spaulding, Will investigate the bogus membership requests that Terry has been receiving online (approximately two per month).

Website enhancements include 1) updated the plug-in used for listing the Board Members for compatibility with latest version of Word Press, 2) have most of the Board member pictures attached to our names, 3) adding things in the calendar (e.g. faces attached to names for demonstrators, symposiums around the country), and 4) have updated the Board membership changes for 2024.

Store Sales – John Howard, have restocked 3” green wave sanding discs after running out recently. Planning to do a promotional price on the 2” sanding discs that have not been selling much and will instead stock the 2” green wave sanding discs.

Director at Large/Industry Coordinator – Pat McCart, Still need \$100 for the Rockler gift certificates distributed at the December 2023 annual meeting. Will not be available for the April or May General Meetings so someone else will need to tow the trailer to meetings as needed.

We need a new person to be authorized for the SPSW mail box.

Director at Large/AAW Liaison – Kent Horton, The SPSW polo shirts can be supplied by Stitchamerica.com – model Team365 TT51 polyester in forest green with gold embroidery. Most of the attending Board members placed verbal orders during this meeting so we will be able to place an order quickly and have some to show by the February General Meeting.

To date eight discounts have been requested for the AAW Symposium in Portland.

Director at Large/AV Coordinator & Zoom Tech – Ramon Lyn, nothing raised

Director at Large/Mentorship – Michael Poirier, Monday sessions continue to have plenty of people and plenty of fun. Currently the tool use has been restricted to members only.

Director At Large – Dave Best, nothing raised

VII. Monthly Meeting Discussion –

December Meeting/Potluck – People had a great time. Lots of wood was distributed. A suggested improvement was to have room for people to use both sides of the potluck tables. We have reserved additional space for the December 2024 Meeting/Potluck. It is recommended that we document a lessons learned to support improvements for next year. One suggestion was to limit the wood giveaway to 2 or 3 pieces per person and hold remaining wood, if any, for the annual wood auction.

VIII. Old Business – President’s Challenge 2024 needs judges and judging criteria. Kathy has 3 or 4 judges in mind so far but plans to have 5. Kathy is working on the criteria for judging. The winner will have a write-up and their picture, with their art piece, in the newsletter.

Completing the review of the By Laws will be done in a separate Board Meeting to be

scheduled. Kathy will review calendar and coordinate for a 7pm session on a weekend.

IX. New Business – nothing raised

X. Good of the Order – nothing raised

XI. Adjournment – Motion to adjourn the meeting at 8:48 pm by John Howard, seconded by Mark Gilbert. Motion carried.

Respectfully submitted by

Mark Gilbert, Secretary

South Puget Sound Woodturners
Board of Directors Meeting Agenda
(Virtual Meeting, January 9, 2024)

I. Call to Order

II. Determination of Quorum (at least 8 BOD members present)

- A. Agenda

III. Approval of Minutes from December 12, 2023

- A. Any additions, corrections or deletions?
- B. Motion to accept?

IV. Future Demonstrations at General Membership Meetings

- A. Jan 18th Eileen Collins - Fiber Reactive Dyes
- B. Feb 15th Terry Broberg – Epoxy Rimmed Bowl

V. Executive Board Reports

- A. President – Kathy Garlick –
 - a. quarter sheet with reminders:
 - b. President Challenge: How to incorporate Fiber Reactive Dyes to challenge for February
- B. Vice President – Ed White
 - a. Calendar of Events 2024 - Additions or Deletions?
- C. Secretary – Mark Gilbert
- D. Treasurer – Pam Parson – Treasurer’s Report

VI. Directors Reports

- A. Newsletter – Suzette Edwards
- B. Membership – Terry Broberg – 2024 Membership Drive
- C. Webmaster/Social Media – Tim Spaulding - Web Storage update; Hacking attempts
- D. Store Sales – John Howard
- E. Director at Large/Industry Coordinator – Pat McCart –
- F. Director at Large/AAW Liaison – Kent Horton –Symposium
- G. Director at Large/AV Coordinator – Ramon Lyn
- H. Director at Large/Wood Rat – Doug Reynolds
- I. Director at Large/Mentoring – Michael Poirer
- J. Director at Large – Dave Best
- K. Director at Large – Fred Ables

VII. Monthly Meeting Discussion

- A. “Hot Wash” – Christmas Party

VIII. Old Business

- A. President's Challenge 2024
- B. March Mini-Symposium: D-Way Tools; Kent & Ed;
- C. Table of the By Laws – Can we schedule a time to go over those, please.

IX. New Business

- Anything I may have forgotten?

X. Good of the Order

XI. Adjournment



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
December 27, 2023
page 1 of 3

471471011893

3 31 T 147 00000 R 58 AO
SOUTH PUGET SOUND WOODTURNERS
26228 173RD AVE SE
COVINGTON WA 98042-8352

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

*Enroll in Online Banking today at Key.com.
Access your available accounts, transfer funds and view your transactions right from your PC.*

KeyBank Basic Business Checking 471471011893
SOUTH PUGET SOUND WOODTURNERS

Beginning balance 11-27-23	\$13,097.39
2 Additions	+255.86
7 Subtractions	-502.67
Ending balance 12-27-23	\$12,850.58

Additions

Deposits	Date	Serial #	Source	
	12-4		Direct Deposit, Paypal Transfer	\$214.70
	12-14		Amzn Mktp US Amzn.Com/Bill WA	41.16
Total additions				\$255.86

Subtractions

*Paper Checks * check missing from sequence*

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
1274	12-11	\$100.00	1275	12-15	100.00	1276	12-20	100.00
Paper Checks Paid								\$300.00

Withdrawals	Date	Serial #	Location	
	12-4		Amzn Mktp US*Xp21I3F23 Seattle WA	\$13.79
	12-7		Amzn Mktp US*Ja8398Ci3 Seattle WA	14.55
	12-12		Amzn Mktp US*Fg3Mq2Cb3 Amzn.Com/Bill WA	20.25
	12-15		Amzn Mktp US*8E4Ss2573 Amzn.Com/Bill WA	154.08
Total subtractions				\$502.67



Merchant Account ID: P2NYGXAWF92XJ

PayPal ID: paypal@spswoodturners.org

12/1/23 - 12/31/23

Activity Summary (12/1/23 - 12/31/23)

	USD
Beginning Available Balance	214.70
Payments received	225.00
Payments sent	0.00
Withdrawals and Debits	-214.70
Deposits and Credits	0.00
Fees	-10.30
Ending Available Balance	214.70

Monthly Income/Expense Summary - Dec 2023
12/1/2023 through 12/31/2023

Category	12/1/2023- 12/31/2023
INCOME	
Fee	-10.30
Membership	225.00
TOTAL INCOME	214.70
EXPENSES	
Club Members Benefits	
Gifts	154.08
TOTAL Club Members Benefits	154.08
Supplies	
Auction Supplies	-6.36
Store Inventory	315.60
TOTAL Supplies	309.24
Technology Expense	
AV Equipment	13.79
TOTAL Technology Expense	13.79
TOTAL EXPENSES	477.11
TRANSFERS	
FROM Paypal	214.70
TO Keybank	-214.70
TOTAL TRANSFERS	0.00
OVERALL TOTAL	-262.41

Expenses by Category-By Month - Dec 2023
12/1/2023 through 12/31/2023

Category	12/1/2023- 12/31/2023
Club Members Benefits	154.08
Gifts	154.08
Other Club Members Benefits:Gifts	154.08
Supplies	309.24
Auction Supplies	-6.36
Store Inventory	315.60
Technology Expense	13.79
AV Equipment	13.79
OVERALL TOTAL	477.11

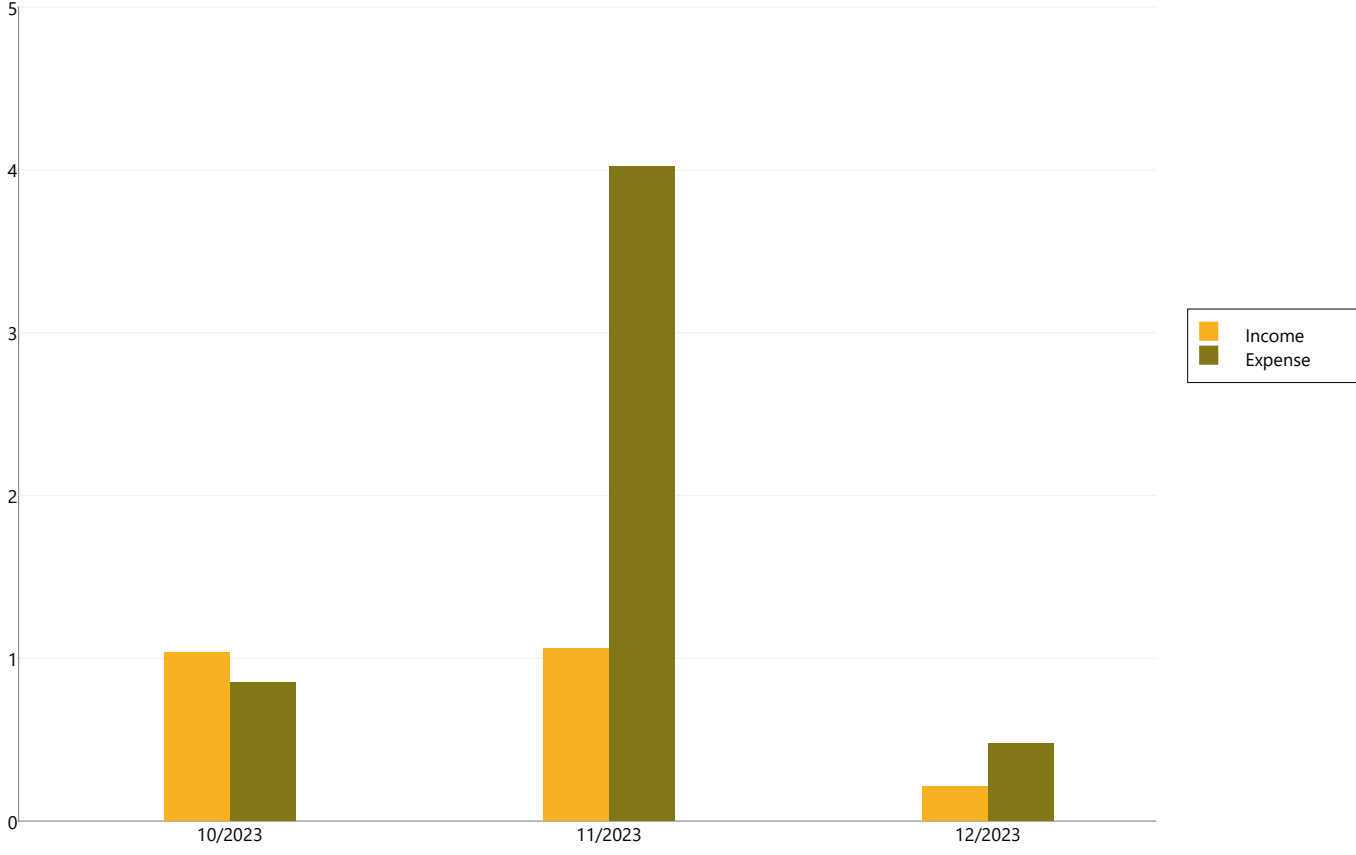
Store Sales and Supplies YTD - Last month
12/1/2023 through 12/31/2023

Category	12/1/2023- 12/31/2023	OVERALL TOTAL
EXPENSES		
Supplies	315.60	315.60
TOTAL EXPENSES	315.60	315.60
OVERALL TOTAL	-315.60	-315.60

Quarterly Spending Comparison Report - Q4 2023

10/1/2023 through 12/31/2023

\$ in thousands



Quarterly Spending Comparison Report - Q4 2023

10/1/2023 through 12/31/2023

1/2/2024

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Category	10/1/2023- 10/31/2023	11/1/2023- 11/30/2023	12/1/2023- 12/31/2023	OVERALL TOTAL
INCOME				
Fee	-4.12	-10.30	-10.30	-24.72
Membership	495.00	225.00	225.00	945.00
Sales	542.90	847.48	0.00	1,390.38
TOTAL INCOME	1,033.78	1,062.18	214.70	2,310.66
EXPENSES				
Auto & Transport	0.00	95.66	0.00	95.66
Club Members Benefits	0.00	425.00	154.08	579.08
Demonstrator Fees	250.00	0.00	0.00	250.00
Facilities	0.00	3,441.63	0.00	3,441.63
Lathe Maintenance	164.93	0.00	0.00	164.93
Supplies	381.34	57.78	309.24	748.36
Technology Expense	57.00	0.00	13.79	70.79
TOTAL EXPENSES	853.27	4,020.07	477.11	5,350.45
OVERALL TOTAL	180.51	-2,957.89	-262.41	-3,039.79

Budget YTD - 2023

1/1/2023 through 12/31/2023 Using SPSW 2023 Budget

1/2/2024

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Category	1/1/2023 Actual	- Budget	12/31/2023 Difference
EXPENSES	11,742.26	9,357.00	-2,385.26
Advertising	914.66	275.00	-639.66
Club Promotion	914.66	0.00	-914.66
Printing	0.00	0.00	0.00
Website Domain	0.00	275.00	275.00
Other Advertising	0.00	0.00	0.00
Auto & Transport	95.66	935.00	839.34
Licensing	47.25	55.00	7.75
Maintenance	48.41	880.00	831.59
Other Auto & Transport	0.00	0.00	0.00
Club Members Benefits	640.76	1,232.00	591.24
Cards	0.00	55.00	55.00
Christmas Party	425.00	462.00	37.00
Flowers	0.00	110.00	110.00
Food	61.68	110.00	48.32
Gifts	154.08	110.00	-44.08
Woodworking Tools	0.00	275.00	275.00
Other Club Members Benefits	0.00	0.00	0.00
Demonstrator Fees	1,400.21	2,750.00	1,349.79
Facilities	5,995.38	2,750.00	-3,245.38
Meeting Place Rental	5,885.79	2,750.00	-3,135.79
Other Facilities	73.28	0.00	-73.28
Fees & Charges	16.51	165.00	148.49
General Withdrawal	0.00	0.00	0.00
Insurance	425.00	495.00	70.00
Misc.	0.00	0.00	0.00
Office Expense	412.11	244.00	-168.11
Computer Software	0.00	0.00	0.00
Subscriptions	412.11	225.00	-187.11
Other Office Expense	0.00	19.00	19.00
Reimbursement	0.00	0.00	0.00
Supplies	1,711.18	231.00	-1,480.18
Event Supplies	0.00	88.00	88.00
Postage	0.00	88.00	88.00
Store Inventory	1,636.90	0.00	-1,636.90
Store Supplies	0.00	55.00	55.00

1/2/2024

Budget YTD - 2023

1/1/2023 through 12/31/2023 Using SPSW 2023 Budget

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Category	1/1/2023 Actual	- Budget	12/31/2023 Difference
Other Supplies	0.00	0.00	0.00
Tax Filing	60.00	60.00	0.00
Technology Expense	70.79	220.00	149.21
AV Equipment	70.79	220.00	149.21
Other Technology Expense	0.00	0.00	0.00
Net Difference:	-11,742.26	-9,357.00	-2,385.26