

South Puget Sound Woodturners

Virtual Board of Directors Meeting

June 29, 2021

Call to Order- President John Howard called the meeting to order at 7:00pm. Present were the following Board Members: John Howard, President; Fred Abeles, Secretary; Suzette Edwards, Treasurer; Terry Broberg, Membership; Ramon Lyn, Director of Audio/Visual; Kent Horton, AAW Liaison; Doug Reynolds, Wood Rat; Pat McCart, Industry Coordinator; Ken Light, Sales; Michael Poirier, Mentorship; Dave Best, Director at Large. A quorum was established with the above members.

Minutes from May 25th Meeting – Fred published the minutes from the last meeting. Motion to approve the minutes as published by Suzette Edwards, 2nd by Dave Best., Motion approved unanimously.

Last Meeting – Steve Sinner did his 2nd presentation by IRD. Doug said he wished he had spent ½ the time on his equipment and the other ½ on how to use the equipment. He felt that the tool show was too long. John felt that the presentation was rather boring. It needed more demonstration techniques to show how he used the different tooling.

Old Business – Update on Fife Community Center – Reopening to full capacity on July 1st. Masks required for non-vaccinated attendees. John has let them know we wish to continue with our regular 3rd Thursday meetings going forward. The rent for the rest of the year will be \$1706.28 which amounts to \$332.50 per month. Dave suggested bringing a box of masks to be available for those that need them. There was some discussion on using one bay in the center for our Saturday sawdust sessions and John said he would check with them on cost and availability. John said he had talked to member Alan Winslow about using his shop for sawdust sessions. He didn't answer directly but will get back to him. Dave recommended contacting some of the Grange Halls in the area to rent their space. The discussion came up again about creating regional sessions and the idea of creating a map of our members based on location and trying to create a listing of members by area based upon a member's shop willing to host an event.

Audio/Visual Equipment Discussion – Ramon sent out a listing of proposed equipment purchases that will be needed for us to properly provide IRD's to members for those that want to attend meetings remotely as well as provide a better experience for those attending in person. He said we already have most of the necessary equipment but some additional equipment will be needed to make it better. Some switching equipment will be needed for the webcam output as well as network equipment to connect to the center's network and internet connectivity. The streaming bridge will allow the different webcams to output to the center's overhead projector without the use of a computer to enhance the viewer's experience as we transition from our dependence on Zoom for remote access to just live in-person viewing. Ramon wants to upgrade the present camera's power supplies and battery systems to better and more reliable systems. We also need HDMI adapters for the cameras. The wireless microphones we have need windscreens for those presenters not wanting to use the headsets. We also need ethernet cables and equipment, routers to bring internet from the center's office to our meeting room. We also need a 1 tb SSD hard drive to record the presentations. Some stands are needed for the cameras with small footprints for portability. Camera stand adapters and power strips/surge protectors are also needed. A case is needed to pack and haul all of the equipment and he is suggesting the Milwaukee case with foam that can be custom cut to fit the equipment. Total for his proposal is \$1333. Motion by Doug Reynolds and 2nd by Ramon Lyn to reserve the amount of \$2000 to provide all of the proposed equipment with a small cushion of money to provide for any small expenditures that may come up. The motion carries unanimously. Dave Best volunteered to help Ramon at the meetings with setup and camera operation. John said that in cleaning out the club's trailer, there is a whole bin full of old connecting cables and various equipment that is totally unusable to us. He will try to dispose of it.

Future Meetings – July 15th in-person mini symposium featuring John Howard doing Wood Branding, Suzette Edwards doing Baby Rattles, Pat McCart doing Sharpening, Roy Lane doing Hollowing, Jeff Marshall doing Basic Turning, Fred Abeles doing Photography, Doug Reynolds doing Wood Sales, Flea Market Table, Terry Broberg doing Membership

Table, Michael Poirier doing Mentorship Table, Ken Light doing Store Sales and Jimmie Allen can bring his D-Way Tools for Sale.

Jimmie Allen is scheduled to do an in-person demo in November and it was suggested that we offer him the video that we will be recording for him to use for his own presentations since he is an active club member and very supportive of the club.

Future Meetings – August 19th, Kirk DeHeer showing Tips and Tricks, September 19th Eric Lofstrom showing Square Rimmed Bowl, October 19th Cindy Drozda showing Sea Urchin Ornaments, November 18th Jimmie Allen showing Beaded Boxes, December 15th Holiday Dinner, January 2022 Doug Reynolds showing Stabilization, February 2022 Ken Light showing Resin Casting for pen blanks and other projects, March 2022 Mini Symposium, April 2022 Finishing.

Wood Auction – Chris Johnson has the Northlake Improvement Center reserved for us July 18th for our Wood Auction. Doug is asking for people with trucks to help him transport wood to the auction since he is temporarily without his own truck. Kent is suggesting a bring-your-own picnic lunch and have it outdoors instead of crowding inside and people being uncomfortable. We all agreed that is a good idea. People should bring their own tables and chairs. Setup is at 11:00 and Ken Light agreed to be the auctioneer.

Puyallup Fair Hobby Hall Demo – Pat McCart said he registered for 4 days but we should do as many days as we can. John is asking for volunteer demonstrators. Pat, John, Ramon, Fred, Ken. Dates preferred would be Monday Sept 6, Monday Sept. 13, Thursday Sept 9 and Thursday Sept 16.

Directors Reports – Vice President – no report

Secretary – Fred Abeles has nothing to report as Secretary but made the announcement that he would like to move up the ladder in the club and in conversations with John, it was suggested he run for President. Fred agreed but said he will need much help to make it a success. John and Pat agreed to help make it work.

Treasurer – Suzette Edwards presented her report in writing and is included with these minutes.

Membership – Terry Broberg reported picking up a couple new members making a total to date of 107. Kent is asking for a copy of the roster so he can start making a listing of member's locations.

Store Sales – Ken Light. John mentioned the discussion on T-Shirts that had been tabled. John said he will bring up the subject at the next couple of meetings and see how the membership feels about it.

Industry Coordinator – Pat McCart already talked about Jimmie Allen. He also had a call from Carol Zandel who has been demonstrating at the Rockler Store in Tukwila and will be retiring so they are looking for someone to take over what she has been doing and is asking for suggestions.

AAW Liaison – Kent Horton. He wants to make sure a newsletter mention is made about the upcoming AAW virtual symposium on July 16-19th.

A-V Coordinator – Ramon Lyn has nothing further to discuss.

Mentorship – Michael Poirier. He is still holding his weekly Monday meetings with his small group of members. He has had contact from 2 new members and he is encouraging them to join with his group.

Wood Rat – Doug Reynolds. He will be bringing some available wood to the meetings as well as what he has for the July wood auction making it a great member benefit to pick up some great wood at a great price.

Director at Large – Dave Best. Nothing to report.

Pat McCart commended John for his outstanding job as President. Fred will have some big shoes to fill. Ramon sent his praise to Fred for his great job he's done as the club's Secretary.

Adjourn – Motion by Dave Best, 2nd by Suzette Edwards to adjourn the meeting at 8:32. The motion carried unanimously.

- vii. Wood sales/Woodrat – Doug Reynolds
 - viii. Flea Market Table
 - ix. Membership – Terry
 - x. Mentoring – Michael Poirier
 - xi. Fred Abeles - Photography
-
- b. Aug 19th Kirk DeHeer – Tips and Tricks
 - c. Sept. 19th Eric Lofstom – Square Rimmed Bowl (tentative)
 - d. Oct 21st Cindy Drozda Sea Urchin Ornaments
 - e. November 18th Jimmy Allen Beaded Boxes
 - i. Perhaps Jimmy would like to have his demo recorded so he can put it up on YouTube? Thoughts?
 - f. December 15th Holiday Dinner meeting
 - g. Jan 2022 Doug Reynolds – Stabilization
 - h. Feb 2022 Ken Light – Resin Casting for pen blanks and other projects
 - i. Mar 2022 Mini-symposium
 - j. Apr 2022 Finishing
-
- 8. New Business:**
- i. Wood Auction: Contacted Chris Johnson to reserve the North Lake Improvement Club for July 18th
 - 1. Confirmed the Date with Chris
 - 2. Doug – No truck - so needs help transporting wood to the auction
 - i. Volunteers?
 - ii. Question – have the picnic too or not?
 - 1. Considerations
 - a. If we just have the auction, we can do it pretty much all outside
 - b. Just need the bathroom access
 - c. People might be more comfortable without the close social contact that happens with inside pot-luck?
 - iii. Hobby Hall Demo at Washington State Fair in September
 - 1. How many times would we like to demonstrate (3 -5?)
 - 2. Preferred time of day – Day or Evening
-
- 9. Director's Reports:**
- a. **V. P. – (OPEN)**
 - b. **Secretary – Fred Abeles**
 - i. **Fred's announcement**
 - c. **Treasurer/Newsletter – Suzette Edwards**
 - i. Treasurer's report
 - ii. Please email or text photos of recent work to Suzette for inclusion in the newsletter
 - d. **Membership – Terry Broberg**

SPSW Board of Directors
Board of Directors Agenda
(For our "Virtual Board Meeting")
7:00 PM June 29th, 2021

1. **Call to order**
2. **Determination of Quorum (at least seven BOD members present)**
3. **Agenda –**
 - a. Any additions, corrections or deletions?
4. **Approval of previous Board Minutes from May 25th, 2021**
 - a. Any additions, corrections or deletions?
 - b. Motion to accept?
5. **Monthly meeting discussion**
 - a. June 17th, Steve Sinner Deep Hollowing (Part II - Finishing)
 - b. Comments?
6. **Old business:**
 - a. Update on the Fife Community Center's opening available as of July 1st
 - i. Reopening to full capacity as of July 1st.
 - ii. Masks will be required for all who are not vaccinated, but we are allowed to return to full capacity then.
 - iii. I have let her know we wish to return for our July 15th Meeting and will be meeting on the thrid Thursday of the month from here forward
 - iv. We can write a check to reserve out slots for the remainder of the year the night of our first meeting.
 - v. Cost for remainder of year rentals - \$1706.28 or \$332.50/mo. (no change in rate)
 - b. Follow Up on new Sawdust Session.shop?
 - i. No formal response to newsletter request for alternative shop so far
 1. Asked Alan Winslow - considering
 - ii. Idea of having several small regional shops invite a few folks
 - iii. Question - How could we create a map to connect mentees within 5 miles of mentors?
 - c. Follow up on Ramon Lyn's tabled motion to discuss camera and switching equipment needs for future meetings.
 - i. See Ramon's report sent by email 6/
7. **Future Demos**
 - a. July 15th – Mini symposium
 - i. Wood Branding – John Howard
 - ii. Baby Rattles – Suzette Edwards
 - iii. Sharpening – Pat McCart
 - iv. Hollowing – Roy Lane (Powermatic Lathe)
 - v. Basic Turning – Jeff Marshall (Midi Lathe)
 - vi. Photography – Fred Abeles

- e. **Webmaster/Social Media** – Tim Spalding
 - f. **Store Sales** – Ken Light
 - g. **Director at Large - Industry Coordinator** - Pat McCart
 - h. **Director At-Large - AAW Liaison** - Kent Horton
 - i. **Director At-Large – AV Coordinator** – Ramon Lyn
 - j. **Director At Large – Mentorship** - Michael Poirier
 - k. **Director At Large -Programs/Woodrat** – Doug Reynolds
 - i. Should we consider just committing to IRDs for the rest of 2021?
 - ii. How to advertise Steve Sinner's back-to-back IRDs
 - l. **Director At Large** – Jeff Marshall
 - m. **Director At Large** – Dave Best
 - n. **Director At large** – Robert Fender
- 10. Good of the order**
- 11. Adjournment**

TREASURER REPORT - 05-31-2021

YEAR TO DATE: 1/1/2020 THROUGH 5/31/2021

		Checking	Paypal	Total
BEGINNING BALANCE	1/1/2021	16,405.73	67.36	16,473.09
DEPOSITS		2,766.68	1,365.00	4,131.68
EXPENDITURES		(3,214.82)	(1,398.68)	(4,613.50)
BALANCE AS OF	5/31/2021	\$ 15,957.59	\$ 33.68	\$15,991.27

TRANSACTIONS - May 2021

DEPOSITS	755.00	175.00
EXPENDITURES	(607.16)	(6.60)
TRANSFER FROM PAYPAL TO KEYBANK	168.40	(168.40)
NET TOTAL	\$ 147.84	\$ 168.40

Notes for May

Keybank

Deposits -

5/3/2021	400.00	Reverse John Jordan check
5/10/2021	105.00	Membership
5/26/2021	250.00	WOO 1/2 Pmt for Steve Sinner
Total	\$ 755.00	

Expenses -

Check Number	Amount	Description
5/29/2021 Online	17.12	Terry Broberg for name tags
5/24/2021 Online	165.04	Zoom
4/30/2021 Automatic	425.00	The Hartford - Insurance
Total	\$ 607.16	

Outstanding items

5/29/2021 Online	17.12	Terry Broberg for name tags
	\$ 17.12	

Paypal

Deposits -	175.00	Membership
Fees	6.60	
Totals	\$ 175.00	\$ 6.60

Budget expenses for 2020:

	Budget	Actual	Due
City of Fife, Facility Rental	2,940.00		January
Corporate Filing with State	10.00	10.00	January
Post Office Box Rental	106.00	134.00	March
Insurance	425.00	425.00	May
Trailer Tabs	42.75		August
Christmas Party	1,400.00		December
	\$4,923.75	\$ 569.00	

For the SPSW Board,

Suzette Edwards
Treasurer



KeyBank
P.O. Box 93885
Cleveland, OH 44101-5885

Business Banking Statement
May 26, 2021
page 1 of 3

471471011893

31 T 147 00000 R 58 Ao
SOUTH PUGET SOUND WOODTURNERS
PO BOX 1792
MILTON WA 98354-1792

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

*Enroll in Online Banking today at Key.com.
Access your available accounts, transfer funds and view your transactions right from your PC.*

KeyNotes

At KeyBank, we want to be sure that you are aware of any changes to your deposit account agreement and disclosures.

Our Real Time Payments (RTP) Deposit Agreement has been updated to state that all receiving accounts for RTP must be located in the United States. If you receive an RTP transaction on behalf of someone else, they must be a resident of or have an account that resides in the United States.

For consumer accounts, if you have questions, you can visit your local branch or call us at 1-800-KEY@YOU®.

For business accounts, if you have questions, you can speak to your Relationship Manager or call us at 800-821-2829.

For clients using a TDD/TTY device, please call 1-800-539-8336.

KeyBank Basic Business Checking 471471011893
SOUTH PUGET SOUND WOODTURNERS

Beginning balance 4-26-21	\$15,641.35
4 Additions	+923.40
2 Subtractions	-590.04
Ending balance 5-26-21	\$15,974.71

Additions

Deposits	Date	Serial #	Source	
	5-5	62326961	Ref: John Jordan Woo 03/12	\$400.00
	5-10		Deposit Branch 0133 Washington	105.00
	5-26		Direct Deposit, Paypal Transfer	168.40

Business Banking Statement
May 26, 2021
page 2 of 3

471471011893

Additions
(con't)

<i>Deposits</i>	<i>Date</i>	<i>Serial #</i>	<i>Source</i>	
	5-26		Deposit Branch 0155 Washington	250.00
Total additions				\$923.40

Subtractions

<i>Withdrawals</i>	<i>Date</i>	<i>Serial #</i>	<i>Location</i>	
	4-30		Direct Withdrawal, The Hartford Nwtbciscic	\$425.00
	5-24		Zoom.US 888-799 San Jose CA USA	165.04
Total subtractions				\$590.04

Reconciliation Report

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			15,641.35
Checks and Payments	2	Items	-590.04
Deposits and Other Credits	4	Items	923.40
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			15,974.71

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			15,974.71
Checks and Payments	0	Items	0.00
Deposits and Other Credits	2	Items	219.20
Register Balance as of 5/31/2021:			16,193.91
Checks and Payments	2	Items	-33.50
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			16,160.41



Merchant Account ID: P2NYGXAWF92XJ

PayPal ID: paypal@spswoodturners.org

5/1/21 - 5/31/21

Statement for May 2021

South Puget Sound Woodturners
915 Milton Way
98354 Milton

Balance Summary (5/1/21 - 5/31/21)

	Available beginning	Available ending	Withheld beginning	Withheld ending
USD	33.68	33.68	0.00	0.00



Merchant Account ID: P2NYGXAWF92XJ

PayPal ID: paypal@spswoodturners.org

5/1/21 - 5/31/21

Activity Summary (5/1/21 - 5/31/21)

	USD
Beginning Available Balance	33.68
Payments received	175.00
Payments sent	0.00
Withdrawals and Debits	-168.40
Deposits and Credits	0.00
Fees	-6.60
Ending Available Balance	33.68

Paypal
6/7/2021

Reconciliation Report

Page 1

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			33.68
Checks and Payments	6	Items	-175.00
Deposits and Other Credits	5	Items	175.00
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			33.68

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			33.68
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 5/31/2021:			33.68
Checks and Payments	1	Item	-1.32
Deposits and Other Credits	1	Item	35.00
Register Ending Balance:			67.36

